

January Regular Board Meeting
January 7, 2013
1:00PM
Andes Town Hall

Present:

Supervisor Martin Donnelly	Councilman Wayland Gladstone
Councilman Thomas Hall	Councilman Daniel Grommeck
Councilman Martin Liddle	Highway Superintendent Michael McAdams
Town Clerk Kimberly Tosi	Assessor Tina Moshier
Margery Merzig-Keough Consulting	

Others:

Gabrielle Piece-Delaware County Times	Susan Cole
Tom Coddington-Walton Reporter	Mark Pezzati
Suzanne Gladstone	Ann Roberti
Fred Cubero	Bob Lidsky

Pledge:

The pledge of allegiance was led and recited by Councilman Grommeck

Privilege of the Floor:

(None)

Reports:

Highway Report 12/12/12 – 1/7/13

Equipment

2011 Dodge Ram 5500 – Greased and Checked All Fluids and filled DEF Fluid 8,224 Miles
2009 International 6x6 – Taking truck to Milton Cat to Regenerate the exhaust system which caused check engine light to come on and lose power. Must be done by Cat Dealer ONLY! This is under warranty.
2009 International 4x4 – Greased and Checked all fluids and lights. 22,326 Miles
2004 International 7600 – Installed new driver's side fender flare. 110,500 miles
2004 International 4x4 – Installed new rear wing cable and greased 45,000 miles
2000 International – Replaced Hydraulic motor that runs sander track and replaced tension sprocket. Installed new low pressure shut-off valve. 163,514 Miles
1999 International – Greased and Checked all Fluids
2003 John Deere Loader – Greased and Checked all fluids 6500 Hours

**Town Clerk's Report
January 2013**

-On December 18th, I traveled to Binghamton to take the test to become a Notary Public. I passed and will soon be able to offer notary services here at the Town Hall.

From the Supervisor

-On January 3, 2013 we received a check for CHIPS for \$44,200.64 it has been put in the bank.

-On January 4, 2013 we received a letter from NYS Emergency Management, telling us to return our check for \$105,160.28 for 2 projects that they have deobligated. Mike is going to find out why. I hope we can get an extension so we don't have to pay the money back.

-We have to do something about C/D in the 3rd quarter it cost the town over \$2900. The problem as I see it is if we stop taking C/D it will be in the fields and back woods in town.

-I need the Board's approval to sign the 2 requests from the County DPW for Mike to spend Andes Highway funds. We have to do this every year.

-Our Town Board bookkeeper is turning over her business to Karen Kropp. Karen has been doing our books for almost a year with Meg. Meg has discussed with us that she wants to slow down and cut back on her work load. The name of Karen's business will be 'By the Books.' I need a motion to approve this change.

-We will be holding the annual accounting for the Town Clerk immediately after the February Board meeting.

Motions:

Motion to give Highway Superintendent McAdams permission to advertise for bids for repairs to the Salt Shed Roof, made by Councilman Gladstone, Seconded by Councilman Grommeck. All in favor, motion carried.

Motion to give Supervisor Donnelly permission to sign the new County Planning Board Agreement for 2013, made by Councilman Liddle, Seconded by Councilman Gladstone. All in favor, motion carried.

Motion to pay Bradley Darling as the working foreman in 2013, made by Councilman Gladstone, Seconded by Councilman Liddle. All in favor, motion carried.

Motion to accept the resignation of Meg Hungerford and Kortright Creek Financial Services and to appoint Karen Kropp and By the Books as the Town of Andes Board Bookkeeper and Sewer District Bookkeeper, made by Councilman Gladstone, Seconded by Councilman Liddle. All in favor, motion carried.

Motion to choose option 2 for the new proposed benefits package and rates for CDPHP participants, made by Councilman Grommeck, Seconded by Councilman Gladstone. All in favor, motion carried.

Motion to approve the December Town Board Meeting minutes, made by Councilman Hall, Seconded by Councilman Grommeck. All in favor, motion carried.

Motion to authorize Supervisor Donnelly to sign the scholarship application for Town Clerk Kimberly Tosi, to attend the NYS Town Clerk Association's conference in 2013, made by Councilman Gladstone, Seconded by Councilman Liddle.

Motion to hold the Public Hearing for Local Law 1 of 2013 on February 12th, 2013 at 12:15PM, Local Law 2 of 2013 on February 12th, 2013 at 12:30PM, and Local Law 3 of 2013 at 12:45PM, made by Councilman Grommeck, Seconded by Councilman Hall. All in favor, motion carried.

Motion to reappoint John Gregg to Andes Zoning Board of Appeals made by Councilman Liddle, Seconded by Councilman Hall. All in favor, motion carried.

Motion to begin the process to combine the Town Clerk and Tax Collector positions, made by Councilman Hall, Seconded by Councilman Gladstone. All in favor, motion carried.

Approval of Bills:

Motion to approve the encumbered General Warrants #385-413 totaling \$13,895.92

Encumbered Highway Warrants #225-246 totaling \$21,066.61

Encumbered WWTP Warrants #297-326 totaling \$264,304.41

Encumbered Water Warrants #74-78 totaling \$7,940.71

Encumbered FEMA Warrant #12 totaling \$1,979.65

General Warrants #1-8 totaling \$11,262.07

Highway Warrants #1-3 totaling \$6409.69

WWTP Warrants #1-2 totaling \$754.84

Made by Councilman Gladstone, Seconded by Councilman Liddle. All in favor, motion carried.

Resolutions:

Resolution 2 of 2013 Returned Check Policy

It is hereby resolved to adopt the following procedure in relation to returned (bad) checks paid to all Town offices;

A \$20.00 return check charge is established plus any fees and/or penalties resulting in the check return. This charge is to be collected in the same manner prescribed for collection of the account for which the check was tendered. Also if so desired, future payments may be required to be tendered in cash, certified or cashier check. All money collected is to be turned over to the Town Supervisor in the same manner and interest and penalties.

Proposed by: Councilman Grommeck

Seconded by: Councilman Liddle

Roll Call:

Councilman Liddle-----Aye
Councilman Gladstone---Aye
Councilman Hall-----Aye
Councilman Grommeck--Aye
Supervisor Donnelly-----Aye

Executive Session:

Re: Personnel

Motion to enter executive session made by Councilman Hall, Seconded by Councilman Liddle. All in favor, 1:17PM

Motion to exit executive session made by Councilman Grommeck, Seconded by Councilman Liddle. All in favor, 1:38PM

Districts

Water

Sewer

-Bud and I attended the construction meeting on January 3rd, 2013 at the WWTP. The project is going along very well in spite of a short equipment delay. They plan on doing clean water testing of the plant the week of January 7th, 2013. The plant should be online by February 1st if Murphy does not show up.

-I would like to thank everyone at the Town Hall and Town Board for all their help last year.

-This week a request for around \$200,000 was sent to the USACE for reimbursement.

Motion to authorize the supervisor and district clerk to pay \$102,659.59 toward project expenses for electrical and HVAC work, made by Councilman Gladstone, Seconded by Councilman Liddle. All in favor, motion carried.

Motion to authorize Delaware Operations to purchase three UV lamps at a cost of \$174.00 each and one quarts lamp sleeve at a cost of \$79.00 from H2O Distributors.

Adjourn

Motion to adjourn the meeting, made by Councilman Liddle, Seconded by Councilman Gladstone. All in favor.

1:43PM

*** Immediately following the meeting, the annual accounting for the Tax Collector and Justice took place.***

DELAWARE OPERATIONS, INC.

8-12 Dietz Street, Suite 303, Oneonta NY 13820 • Phone 607-432-8073 • FAX 607-432-0432

**TOWN OF ANDES, NY
TOWN BOARD MEETING
REPORT BY DELAWARE OPERATIONS
January 8, 2013**

1. WWTP Plant

- Plant effluent flows averaged 11,021 gallons per day for the month December 2012.

2. SPDES Compliance/NYSDEC, NYCDEP

- The plant discharges of treated effluent to the Tremper Kill Brook; permit compliance for December 2012 met all parameters.

3. Collection System

- High Street is being maintained as required.

4. Plant Purchases.

5. Plant O&M

6. Plant Equipment.

7. Gladstone Hollow Septic System

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**TOWN OF ANDES, NY
TOWN BOARD MEETING
REPORT BY DELAWARE OPERATIONS
January 8, 2013**

1. Water System

- Daily usage of treated water from the water system averaged 16,270 gallons per day for the month of December 2012.

2. Plant Purchases

- Delaware Operations requests the approval to purchase three UV lamps at a cost of \$174.00 each and one quarts lamp sleeve at a cost of \$79.00 from H2O Distributers.

3. O&M

4. Equipment

- On December 21st the lamp in UV unit #1 was replaced due to failure.
- On December 26th 1st and 2nd stage filter cartridges were replaced due to high pressure readings.

5. Distribution System