

**Town of Andes
February Regular Board Meeting
February 11, 2014 at 1:00PM
Andes Town Hall**

Present:

Supervisor Martin A. Donnelly

Councilman Thomas Joyce

Councilman Thomas Hall

Councilman Dale Cole

Councilman Wayland Gladstone

Highway Superintendent Michael McAdams

Town Clerk Kimberly Tosi-Absent and Excused

Others:

Cheryl Peterson

Michael Passafiume

Margery Merzig- Keough Consulting

Fred Cubero

Tom Coddington-Walton Reporter

John Moffett-Delaware Operations

Shane Boice-Delaware Operations

Call to Order:

The meeting was called to order by Supervisor Donnelly at 1:00PM

Pledge:

The pledge of allegiance was led and recited by Councilman Joyce.

Privilege of the Floor:

N/A

Reports:

Highway Report 1/3/14 – 2/11/14

Equipment

2011 Dodge Ram 5500 – Changed oil, fuel and air filter. Has been at Robert Green in Monticello for 3 weeks. The computer is acting up and won't allow them to properly diagnose why the check engine light comes on and tells the engine its shutting down in so many miles. This is all under warranty. 16,443 Miles

2011 Dodge Ram 2500 – Changed oil and fuel filters 43,141 Miles. We would also like to request that we install an 8 foot straight blade Fisher plow on this truck. We got a quote from Trux outfitters to do this for \$4150 off state bid. If we had a plow on this truck we could at least plow the roads off when another truck breaks down. This will not be used on an everyday basis.

2009 International 5600 6x6 – Truck was towed to Milton CAT to fix the diesel exhaust filter system; this caused the truck to lose power and shut down completely. This same problem happened 3 times last year as well. I have contacted CAT to get an explanation but they said different things have caused this problem. One time it was a fuse that we didn't know existed until this last time that burnt out which wouldn't allow the ARD head to heat up and burn off the exhaust filter. Another time was a nut holding the ARD head on fell off. The previous times were all covered under warranty. This last time was not the warranty has expired. The warranty on the engine was 5 years / 50,000 miles. The truck currently has 34,570 miles. CAT was gave us 60% all parts for this fix but with Labor and remaining cost it still over \$1500. They didn't give any fix to this problem so if this continues to happen yearly we will be spending a lot of money on towing and repairs on this truck. Greased and checked all fluids.

2009 International 7500 4x4 – Sent to Ben Funk in Oneonta to fix engine light and warning lights in cab. They also fixed Jake Brake. This was just a minor problem caused by the computer. This was all covered under warranty. Changed oil, greased and checked all fluids. 27,300 miles.

2004 International 4x4 – Installed new sander chain in truck bed. Greased and checked all fluids 49,250 miles.

2004 International 7600 – Greased and checked all fluids. Replaced head light and fixed marker lights. 118,199 miles

2000 International – Installed new wheel seal, spoke and rim on front of truck. Fixed sander lights and tightened brake can. 174,000 miles

1999 International – Installed new radiator, front rear slack adjuster, new mirror bracket on passenger side. Converted front steer axle over to hub piloted – Installed new bearings, seals, drums, hubs and rims. 183,159 miles

1999 Oshkosh – Installed rear wing hoist with hydraulic tank we acquired from bovina, installed one of our spare Sanders and an old pump from one of the county's plow frames. Pump was no good so we installed new pump from Cole's. We still have to install front wing mount in order to use a wing on the truck. We have been using this truck with front plow on a daily basis. This truck goes very well and couldn't work better for what we have invested. Greased and checked all fluids. 5,896 miles

2005 John Deere Backhoe – Greased and checked all fluids, installed new fuel filter. 4009 Hrs

2003 John Deere Backhoe – Greased and checked all fluids. Replaced fuel filters and air filter. 7125 Hrs.

Respectfully Submitted, Michael McAdams

Supervisor's Report

- 1.) We have contacted NYSERDA in reference to an energy audit on the following town buildings: the highway garage, library, town hall, and WWTP. I based this request on a news article in the *Mountain Eagle* stating NYSERDA gave a grant to Hobart for every aspect of solar power panels preparation, installation, care and maintenance at multi-locations.
- 2.) We have had a meeting of the pool committee and Tom Joyce will speak to ACS Superintendent Bob Chakar to see if the school could help us to promote some new lifeguards and perhaps get some parents interested. Kim and Jackie will be getting posters put out at schools and in the area. We are trying to get greater use of the pool.
- 3.) On January 27, 2014 I responded to a letter from Middletown Supervisor Miller.
- 4.) Tom Joyce has written a Ms. Palmer a VP at Verizon Wireless in reference to cell towers requesting her assistance.
- 5.) It was discovered that while the town board and our employees are covered by our insurance carrier we did not have a local law for indemnification file with NYS. This should have happened back in the 1980's.
- 6.) Bud and I had hope to participate in a request from the Delaware County Fair Board to promote a 5K run that would promote all County towns in flyers and t-shirts for participants. It is a well-established fact a town cannot make a gift of taxpayer funds.

Town Clerk's Report

-Our new DECALS system is up and running. There are a few adjustments that have been made by the state, please be aware that the purchasing of licenses will take a few more minutes now due to the new system.

Motions:

Motion to authorize Highway Superintendent McAdams to advertise for bids, made by Councilman Hall, Seconded by Councilman Joyce. All in favor, motion carried.

Motion to approve the Organizational meeting minutes and January Regular Board meeting minutes with one exception:

The Organizational meeting minutes should be changed to reflect that the Town Justices do not have any petty cash and instead have a zero balance every month, made by Councilman Cole, Seconded by Councilman Joyce. All in favor, motion carried.

Motion to approve the January town clerk's financial report, tax collector's report, justice's report and supervisor's report, made by Councilman Hall, Seconded by Councilman Joyce. All in favor, motion carried.

Motion to authorize the Supervisor and contract engineers, Cedarwood Engineering, to seek quotes for General Construction of the new Andes Town Court Facility, made by Councilman Joyce, Seconded by Councilman Hall. All in favor, motion carried.

Motion to authorize the Supervisor and contract engineers, Cedarwood Engineering, to seek quotes for Electrical/HVAC installation at the new Andes Town Court Facility, made by Councilman Cole, Seconded by Councilman Hall. All in favor, motion carried.

Motion to authorize Highway Superintendent McAdams to purchase an eight foot plow for the 2011 Dodge Ram 2500 Pickup truck for \$4150.00, made by Councilman Gladstone, Seconded by Councilman Joyce. All in favor, motion carried.

Motion to authorize Highway Superintendent McAdams to purchase of a trailer from River Valley Ford for \$6,500.00, made by Councilman Gladstone, Seconded by Councilman Hall. All in favor, motion carried.

Motion to spend \$100 for Andes promotion at Delaware County Fair made by Councilman Joyce, Seconded by Councilman Gladstone. All in favor, motion carried.

Resolutions:

Resolution 4 of 2014 Highway Shared Services Agreement

WHEREAS, all municipalities, including the Town of Andes have the power and authority to contract for the purpose of renting, leasing, exchanging, borrowing, or maintaining of machinery and equipment, with or without operators, with other municipalities, and;

WHEREAS, all municipalities, including the Town of Andes have the power and authority to borrow or lend materials and supplies to other municipalities, and;

WHEREAS, it is hereby determined that the Town of Andes and other municipalities have machinery and equipment which is not used during certain periods, and;

WHEREAS, it is determined that the Town of Andes and other municipalities have materials and supplies on hand which are not immediately needed, and;

WHEREAS, it is hereby determined that by renting, borrowing, exchanging, leasing or maintaining highway machinery and equipment and the borrowing or lending of materials and supplies, the Town of Andes and other municipalities may avoid the necessity of purchasing certain needed highway machinery and equipment and the purchasing of or storing a large inventory of certain materials and supplies, thereby saving the taxpayers money, and;

WHEREAS, it is recognized and determined, from a practical working arrangement, that no program of borrowing, exchanging, leasing, renting or maintaining of highway machinery and equipment or borrowing or lending of materials can be successful if each individual arrangement or agreement has to receive prior approval by the Town of Andes governing board and the governing board of each of the other municipalities which may be parties to such agreements, since such agreements must often be made on short notice and at times when the governing boards are not in session, and;

WHEREAS, it is incumbent upon each municipality to design a simple method whereby materials and supplies, equipment and machinery, including the operators thereof, may be obtained or maintained with the minimum of paperwork and inconvenience and with a swift approval process, and;

WHEREAS, it is the intent of the Town of Andes to give the head of the highway departments the authority to enter into renting, exchanging, borrowing, lending or maintaining arrangements with the persons serving in similar capacities in other municipalities without the necessity of obtaining approval of the Town of Andes governing board prior to the making of each individual arrangement, and;

WHEREAS, a standard contract has been prepared which is expected to be adopted and placed into effect in other municipalities, and will grant the person holding the position comparable to that of the head of the highway department, authority to make similar arrangements, and;

WHEREAS, it is hereby determined that it will be in the best interests of the Town of Andes to be a party to such shared services arrangements;

NOW THEREFORE BE IT RESOLVED, that the Town Supervisor of Andes is hereby authorized to sign on behalf of the Town a contract for shared services to include the Town of Hamden, Town of Colchester, Town of Bovina, Town of Roxbury, Town of Middletown, and Town of Delhi and County of Delaware.

BE IT FURTHER RESOLVED this resolution shall take effect immediately, and

BE IT FURTHER RESOLVED the Town Clerk is authorized and directed to file a copy of the contract set forth in this resolution with the chief executive officer of the aforementioned municipalities.

Proposed by: Councilman Joyce

Seconded by Councilman Hall

Roll Call:

Councilman Joyce-----Aye

Councilman Hall-----Aye

Councilman Cole-----Aye

Councilman Gladstone-----Aye

Supervisor Donnelly-----Aye

Approval of Bills:

Motion to approve WWTP warrants #1-2 totaling \$793.67

General warrants #9-66 totaling \$265,488.66

Highway warrants #2-40 totaling \$71,198.55

WWTP warrants #3-30 totaling \$41,753.35

Water warrants #2-20 totaling \$16,083.45, made by Councilman Hall, Seconded by Councilman Gladstone. All in favor, motion carried.

Districts:

Water-

Motion to authorize Water District purchases of spare parts, not to exceed \$5,000 and to amend the Water District Budget to reflect the same, made by Councilman Gladstone, Seconded by Councilman Cole. All in favor, motion carried.

-On February 18, 2014 Marge, Bud and I will be going to Albany to meet with Senator Seward to see if we can reduce the Village water debt that is hurting so many of our Hamlet residents.

-Marge prepared and released our annual water district report, dated February 8, 2014.

Sewer-

Motion to approve the annual PM agreement with Cummins Northeast, LLC to service the generator (two visits per year) at a cost of \$1,825.44, made by Councilman Hall, Seconded by Councilman Gladstone. All in favor, motion carried

-I have been able to reach an agreement with the NYC DEP that is very favorable to Andes. I would like to thank Marge and the DEP for their cooperation.

-Marge has also prepared the WWTP report for year ending 2013 and the 2014 budget.

Adjourn:

Motion to adjourn the meeting made by Councilman Gladstone, Seconded by Councilman Hall. All in favor.

1:49PM

*Meeting was recorded and notes were taken by McAdams and Merzig.

DELAWARE OPERATIONS, INC.

8-12 Dietz Street, Suite 303, Oneonta NY 13820 • Phone 607-432-8073 • FAX 607-432-0432

**TOWN OF ANDES, NY
TOWN BOARD MEETING
REPORT BY DELAWARE OPERATIONS
February 11, 2014**

1. Water System

- Daily usage of treated water from the water system averaged 30,552 gallons per day for the month of January 2014.

2. Plant Purchases

- Delaware Operations request the approval to purchase a variety of repair part to have on hand for the distribution system from USA BlueBook at a cost of \$2,481.15.

3. O&M

4. Equipment

5. Distribution System

- On January 6th the water was shut off to 40 Delaware Avenue due to broken pipes inside the house.
- On January 13th the water was shut off to 288 Main Street due to a broken service line. The line has since been repaired and the water is back on.

QUOTATION
HDSFM
D/B/A USABLUBOOK
PO Box 9004
Gurnee, IL 60031-9004
Toll free: 1-800-548-1234
Fax: (847) 689-3030

NO. 639881

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02/05/14

Ship-to: 4
TOWN OF ANDES WATER DIST
PLS DEL BEFORE 3PM
5287 COUNTY HWY 1
ANDES, NY 13731
USA

Bill-to: 951642
ANDES TOWN OF WATER DIST

PO BOX 85
ANDES, NY 13731
USA

REFERENCE #	EXPIRES	SLSP	TERMS	WH	FREIGHT	SHIP VIA
2/5/14	103/07/14	KJS	*NET 30	133	FXD/PPD	UPS

QUOTED BY: KJS | QUOTED TO: SHANE BOICE

ITEM	DESCRIPTION	QUANTITY	UM	PRICE	UM	EXTENSION
73101	3/4" Straight Union No Lead Fitting	4	EA	28.95	EA	115.80
73102	1" Straight Union No Lead Fitting	4	EA	32.95	EA	131.80
21076	3/4" Curb Stop No Lead Fitting	2	EA	102.95	EA	205.90
21077	1" Curb Stop No Lead Fitting	2	EA	154.95	EA	309.90
21047	3/4" Corporation Stop AWWA No Lead Fitting	1	EA	75.95	EA	75.95
21048	1" Corporation Stop AWWA No Lead Fitting	1	EA	99.95	EA	99.95
24339	Pipe Saddle 4.40-4.80x3/4"CC Smith Blair 317	1	EA	76.95	EA	76.95
24342	Pipe Saddle 4.40-4.80x1"CC Smith Blair 317	1	EA	76.95	EA	76.95
24344	Pipe Saddle 5.94-6.90x3/4"CC Smith Blair 317	1	EA	88.95	EA	88.95
24346	Pipe Saddle 5.94-6.90 x 1"CC Smith Blair 317	1	EA	88.95	EA	88.95
24348	Pipe Saddle 7.69-9.05x3/4"CC Smith Blair 317	1	EA	99.95	EA	99.95
24350	Pipe Saddle 7.69-9.05 x 1"CC Smith Blair 317	1	EA	99.95	EA	99.95
63588	JCM 101 Ductile Iron Lug Style Repair Clamp, 4.74-5.14"	1	EA	120.95	EA	120.95
63532	JCM 101 Ductile Iron Lug, Repair Clamp, 6.85-7.25"	1	EA	145.95	EA	145.95

CONTINUED

QUOTATION
 HDSFM
 D/B/A USABLUBOOK
 PO Box 9004
 Gurnee, IL 60031-9004
 Toll free: 1-800-548-1234
 Fax: (847) 689-3030

NO. 639881

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02/05/14

Ship-to: 4
 TOWN OF ANDES WATER DIST
 PLS DEL BEFORE 3PM
 5287 COUNTY HWY 1
 ANDES, NY 13731
 USA

Bill-to: 951642
 ANDES TOWN OF WATER DIST
 PO BOX 85
 ANDES, NY 13731
 USA

REFERENCE #	EXPIRES	SLSP	TERMS	WH	FREIGHT	SHIP VIA
2/5/14	03/07/14	KJS	*NET 30	33	FXD/PPD	UPS

QUOTED BY: KJS | QUOTED TO: SHANE BOICE

ITEM	DESCRIPTION	QUANTITY	UM	PRICE	UM	EXTENSION
53534	JCM 101 Ductile Iron Lug Style Repair Clamp, 8.99-9.39"	1	EA	170.95	EA	170.95
75515	Copper Tube, Type K, 1" 60' Coil	1	EA	469.95	EA	469.95

Please note that your order may be subject to applicable taxes based on current rates at the time your order is completed.

TO ORDER --

For your convenience, you may simply sign below and return via fax to 847-689-3030. We will process your order promptly and fax a confirmation so you know we have it. If you prefer to call your order in or have additional questions or concerns, you may contact our Customer Service Department @ 800-548-1234. Please note any changes to the quantities or shipping address. Thanks for choosing USABlueBook.

Authorization Signature

PO Number (if required)

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MERCHANDISE	MISC	TAX	FREIGHT	TOTAL
2378.80	.00	.00	102.35	2481.15

USE THIS QUOTE # ON PO's!

DELAWARE OPERATIONS, INC.

8-12 Dietz Street, Suite 303, Oneonta NY 13820 • Phone 607-432-8073 • FAX 607-432-0432

**TOWN OF ANDES, NY
TOWN BOARD MEETING
REPORT BY DELAWARE OPERATIONS
February 11, 2014**

1. WWTP Plant

- Plant effluent flows averaged 44,527 gallons per day for the month January 2014.

2. SPDES Compliance/NYSDEC, NYCDEP

- The plant discharges of treated effluent to the Tremper Kill Brook; permit compliance for January 2014 met all parameters.

3. Collection System

- High Street is being maintained as required.

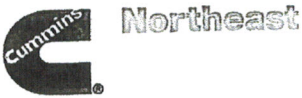
4. Plant Purchases.

5. Plant O&M

- Delaware Operation requests the approval of the PM agreement with Cummins Northeast, LLC to service the generator (two visits per year) at a cost of \$1,825.44.

6. Plant Equipment.

7. Gladstone Hollow Septic System



**PLANNED MAINTENANCE AGREEMENT
DIESEL/GAS/GASO CRITICAL SUPPORT EQUIPMENT**

This maintenance agreement is entered into by Cummins Northeast, LLC., and the equipment owner named for the purpose of maintaining the emergency standby generating set(s) and/or associated equipment as listed below in the best possible operating condition. This will minimize the necessity of emergency attention, thus assuring efficient upkeep practices by trained technical personnel at a minimal cost.

Upon acceptance of this agreement, Cummins Northeast, LLC will render service on this equipment. It will be inspected **Semi-Annually** during regular business hours each year while this agreement is in effect. These inspections are tentatively scheduled for **June (FS) and December (I)** and will include the items listed on the enclosed inspection check lists (these may vary in detail depending on your exact equipment specification).

It is the purpose of this inspection to repair and put the equipment back into good running condition if it requires such. For this purpose, any parts required, not specifically mentioned above, and any additional travel time and/or labor to install these parts will be charged to the generating set owner at PM agreement holder's discounted rates. The charge for this service will be as follows:

<u>Manufacturer</u>	<u>Model No.</u>	<u>Serial No.</u>	<u>Location</u>	<u>Annual Rate</u>
Onan	DFGB	J030558152	Andes	\$ 1,825.44

Demand service between regular inspections will be provided during regular business hours at PM agreement holder's discounted rates for parts and labor plus the established traveling charges from the shop to the location of the generating set. It is understood that this agreement does not include any parts, labor, or traveling expenses other than those specifically mentioned above. It does not include expenses to repair damage caused by abuse, accident, theft, acts of a third person, forces of nature, or altering of the equipment.

Cummins Northeast, LLC. shall not be held responsible or liable for any loss, damage, detention or delay caused by strike, lockouts, fire, explosion, theft, acts of God, riots, civil commotion, malicious mischief, or by any cause beyond its reasonable control. Whether or not the same herein specified, and in any event, it shall not be liable for consequential damages, no work, service, or liability on the part of Cummins Northeast, LLC., other than that mentioned specifically herein is included or intended. This agreement becomes effective upon signature.

Upon credit approval, the agreement will be invoiced to be due within thirty (30) days. This agreement is not assignable without the consent of Cummins Northeast, LLC. The agreement is to run from **February 2014** until **February 2015**.

Signed: **Town of Andes** Our Ref: **2251**

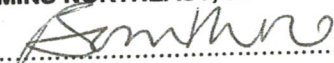
By.....

Authorized Signature
Address: **PO Box 85, Andes, NY 13731**

P.O. # (if needed).....

Date.....

CUMMINS NORTHEAST, LLC.


.....
Bonnie More
PM Sales

Date.....**January 9, 2014**.....

Cummins Northeast, LLC
6193 Eastern Ave
Syracuse, NY 13211
Phone 315 437-2751
Fax 315 437-8141
www.cumminsnortheast.com

Service Locations: Springfield-MA; Scarborough-ME; Albany, Buffalo, Dedham-MA

Check Points for Annual Full Service Inspection

- Battery condition including cleaning of the terminals and adding water, if needed
- Battery charger operation and charge rate, adjustment if necessary
- Replacement of lubrication oil and filters
- Perform oil analysis (If applicable)
- Disposal of waste oil and filters
- Replacement of fuel filters
- Replacement of water filters
- Inspection of coolant hoses, lubricant and fuel line hoses
- Test coolant system inhibitor level (coolant sample analysis)
- Test antifreeze protection level
- Inspect water pump and all belts
- Visually inspect fuel plumbing and fuel tank
- Inspect air filter and intake system
- Inspect exhaust system
- Functional testing of engine, generator set, including shutdowns, alarms and crank cycling
- Adjustment of engine governor and voltage regulator, if necessary
- Recording and verifying unit is running with proper temperature, pressures, and engine speed
- Check engine operation noting any unusual conditions of performance
- Function testing of automatic transfer switch, switchgear and/or annunciator, if possible
(same location / on site)
- Check generator brushes and slip ring (if applicable), stator, lead splices, and circuit breaker
- Inspection of block heater and hoses

Check Points for Minor Inspections

- Battery condition including cleaning of the terminals and adding water, if needed
- Battery charger operation and charge rate, adjustment if necessary
- Inspection of coolant hoses, lubricant and fuel line hoses
- Test coolant system inhibitor level
- Test antifreeze protection level
- Inspect water pump and all belts
- Visually inspect fuel plumbing and fuel tank
- Inspect air filter and intake system
- Inspect exhaust system
- Functional testing of engine, generator set, including shutdowns, alarms and crank cycling
- Adjustment of engine governor and voltage regulator, if necessary
- Recording and verifying unit is running with proper temperature, pressures, and engine speed
- Check engine operation noting any unusual conditions of performance
- Function testing of automatic transfer switch, switchgear and/or annunciator, if possible
(same location / on site)
- Check generator brushes and slip ring (if applicable), stator, lead splices, and circuit breaker
- Inspection of block heater and hoses