

**Town of Andes
Organizational Meeting
January 5th, 2016 at 1:00PM
Andes Town Hall**

Present:

Supervisor Wayland 'Bud' Gladstone
Councilman Thomas Hall
Councilman Thomas Joyce
Highway Superintendent Michael McAdams

Councilman Shayne Moshier
Councilman Dale Cole
Town Clerk Kimberly Tosi

Others:

Margery Merzig-Keough Consulting
Anita Lanziero

Frank Winkler-Andes Planning Bd.
Don Lanziero

Call to Order:

The meeting was called to order by Supervisor Gladstone.

Pledge:

The pledge of allegiance was led and recited by Councilman Moshier.

*Moment of Silence was held for Edward Callahan.

*Supervisor Gladstone introduced and welcomed Shayne Moshier, newly elected Councilman.

Motions:

Motion to appoint Wayland 'Bud' Gladstone Chairman of the Board, made by Councilman Joyce, Seconded by Councilman Hall. All in favor, Supervisor Gladstone-abstained. Motion carried.

Resolutions:

Resolution #1 of 2016 Organizational Resolution

Be it resolved that:

#1 Town of Andes Planning Board Member

Frank Winkler be re-appointed to the Town of Andes Planning Board
Term Expires: December 31, 2021

#2 Pool Director

Rachel Andrews be re-appointed Director of the Andes Pool
Term Expires: December 31, 2016

#3 Town Attorney

David Merzig be re-appointed Town Attorney
Term Expires December 31, 2017

#4 Emergency Management Coordinator
Melvin Harrington be re-appointed Emergency Management Coordinator
Term Expires: December 31, 2017

#5 Deputy Supervisor
Thomas Joyce be appointed Deputy Supervisor
Term Expires: December 31, 2017

#6 Deputy Highway Superintendent
Bradley Darling be reappointed Deputy Highway Superintendent
Term Expires: December 31, 2017

#7 Town of Andes Monthly Meetings for the Town Board
Monthly meetings of the Andes Town Board will be held on the second Tuesday of each month at the Town Hall unless otherwise posted. In December, January, and February meetings will begin at 2:00PM. The remainder of the year the meetings begin at 7:00PM.

#8 Monthly Meetings for the Town of Andes Planning Board
Monthly meetings for the Town of Andes Planning Board will be held on the second Monday of each month at 7:30PM at the Town Hall.

#9 Monthly Meetings for the Town of Andes Zoning Board of Appeals
Monthly meetings of the Town of Andes Zoning Board of Appeals will be held on the fourth Monday of the month when needed at 7:00PM at the Town Hall.

#10 Depositories of Funds
National Bank of Delaware County-Andes, NBT-Norwich, National Bank of Delhi are appointed as Town of Andes depositories of funds

#11 Authorization to Pay Vouchers in Advance of Audit
Town of Andes Supervisor Wayland 'Bud' Gladstone be authorized to pay in advance of audit, utilities, election and primary, postal, insurance and retirement and any other bills deemed to be a savings to the town

#12 Mileage Reimbursement
Mileage Reimbursement for the Town of Andes is \$0.55 per mile

#13 Procurement Policy/Investment Policy/Standards for Officers and Employees Policy/Drug and Alcohol Testing Policy/Highway Policy/ADA Compliance Policy and Workplace Violence Protection Policy.
The above named Town of Andes Policies are in effect and on file in the Town Clerk's Office

#14 Annual Accounting

Annual Accounting for the Town of Andes Supervisor, Justices, Tax Collector and Town Clerk will take place at the Town Hall on February 9th, 2016 immediately following the board meeting.

#15 Official Newspaper

The Walton Reporter will be the official newspaper for the Town of Andes. The Daily Star will be used for short notice.

#16 Transfer Station/Town Hall Committee

Councilman Moshier, Councilman Hall and Councilman Cole

#17 Highway Committee

Supervisor Gladstone-Chairman, Councilman Hall, and Councilman Moshier

#18 Pool Committee

Councilman Joyce, Councilman Cole, and Supervisor Gladstone

#19 Construction Committee (including cell towers)

Supervisor Gladstone, Councilman Moshier and Councilman Joyce

#20 Economic Development Commission

Councilman Joyce, Moshier, Gladstone

#21 Flood Commission

Joyce Chairman and Gladstone member

#22 Recreational Committee

Moshier, Joyce, Hall

#23 Petty Cash

Petty Cash is as follows: Justice \$50, Town Clerk \$15, Tax Collector \$25 Carried Forward

#24 District Meetings

All Town of Andes District meetings will take place directly after the monthly town board meetings until further notice

#25 Delegate to Association of Towns Meetings

Any Town of Andes elected official is authorized to attend any Association of Towns meetings

#26 Salaries and Wages

Are as per the 2016 budget

#27 Health Officer

Dr. Michael Freeman

Term Expires: 12/31/2017

Resolution #1 of 2015

Be it resolved by the Town Board of Andes that Organizational Resolutions #1-27 are hereby approved.

Proposed by: Councilman Cole
Seconded by: Councilman Hall

Roll Call:

Councilman Joyce-----Aye
Councilman Hall-----Aye
Councilman Cole-----Aye
Councilman Moshier-----Aye
Supervisor Gladstone-----Aye

*Councilman Joyce brought up the idea that new town email address will be created for all board members and departments, using Gmail. It was decided that Town Clerk Tosi would create the accounts and contact everyone with their new address.

**Town of Andes
Regular Monthly Meeting
January 5th, 2016 at 1:00PM
Andes Town Hall**

Call to Order:

The regular meeting was called to order at 1:20PM by Supervisor Gladstone.

Approval of Minutes:

Motion to approve the December 2016 Minutes, made by Councilman Joyce, Seconded by Councilman Hall. All in favor, Councilman Moshier-abstained. Motion carried.

*Supervisor Gladstone discussed a few changes to the layout of the agenda.

Privilege of the Floor:

N/A

Reports:

Highway Report 12/9/15 – 1/5/16

Equipment

2004 International 4x4 – Changed oil, air and fuel/water separator. Replaced 2 hydraulic fittings on spinner lines. 56,800 miles
1996 Volvo Tri-Axle – Greased, checked all fluids and lights.
2005 John Deere Backhoe – Changed oil, fuel and air filter. Greased and checked all fluids. 4760 Hrs.
2003 John Deere Loader – Greased and checked all fluids 8325 Hrs.
1997 Case 4230 Boom Mower – Changed oil, fuel, air and transmission filter. Greased and checked all fluids. 5519 Hrs. We have been out mowing with this Tractor and everything seems

to be in good working condition. The fully enclosed cab will allow us to mow grass and brush year round. We are currently looking into getting wheel weights to help with counter weight. 1994 Morbark Chipper – Had Alternator and Starter rebuilt.

Road Work

- * Installed 2 new plastic culvert on Little Dingle Hill Road and one plastic culvert on Brace Hollow.
- * Lower Dingle Hill Road – We have been out cutting brush along the road.
- * Winter Sand Usage November 2014 – December 2014 we used 1209 yards of sand compared to this year's mild start of winter from November 2015 – December 2015 we only used 150 yards of sand.

Respectfully Submitted,
Michael McAdams

- *The Case Mower needs also needs a new fuel tank. It has been ordered.
- **The 2011 Dodge 5500 is back from Green's in Liberty. They were unable to figure out what was wrong with it. It can be used sparingly for now. The truck should be fixed in the near future under warranty. Highway Superintendent McAdams suggested that the town should think about trading this truck in or selling it after it is fixed.

Supervisor's Report

- 1.) Deputy Supervisor Tom Joyce and I signed all documents at NBDC 12/31/2015
- 2.) Judge Grieco along with movers took all office equipment and files from old court building to the new court on 12/23/2015. They also moved the office equipment from the old Decker building which was generously donated by the new owners.
- 3.) On 12/30/2015 ZS Security is installing lines for all equipment and security. The final hook up for the court is scheduled to be the end of this week.
- 4.) We have an opening on the Planning Board with the untimely death of Ed Callahan. We'll be taking inquiries for anyone interested in filling out this term at the February Board Meeting. Interested individuals should contact the Town Clerk or any of the board members.
- 5.) Mark Pezzati, Ann Roberti, Tom Joyce and I met to discuss the map for the kiosk which would show the locations of Andes Businesses on 12/29/2015. We will be using Calico Indian logo on all brochures.
- 6.) Marge would like to speak about the Smart Growth Grant funding that may be available for the new well.

*Supervisor Gladstone suggested that if there are multiple candidates for the Planning Board position they should attend a few planning board meetings and then the planning board could give a recommendation on who they feel would be best suited to be appointed. It was decided that a list of candidates would be given to the planning board for their February Meeting. Interested parties can then attend the February and March Planning Board meetings with a recommendation from the Planning Board to come to the Town Board at their April meeting. This information will be placed on the Town Website as well as Facebook.

**In regards to (#5) the brochures, Margery Merzig requested that a budget needs to be put in place so that funding may be secured.

***A discussion took place of the copies of the Board of Supervisor's Meeting Minutes which are usually provided to the town board members via hard copy. The Board Members will now be reading these off of the County's website.

Committees:

Flood Commission-

Frank Winkler reported that a contract was finally put in place with the consulting firm. The firm will begin running some analysis to get the project started. In early February there will be a Flood Commission meeting to discuss this information with them.

Economic Development-

Councilman Joyce reported that a meeting was held on 1/4/16. A discussion took place regarding the planning of an Ed Callahan Memorial Motorcycle ride this summer, to benefit the Heart of the Catskills Humane Society.

He also reported that Sally O'Neill at the Andes Hotel received money from the Scenic Byway for Andes Community Day. There was discussion on expanding the parade.

Pool-

Councilman Joyce reported that he spoke with Rachel Andrews regarding our lifeguard situation. She believes we are all set. She wants to discuss the replacement of some equipment this year.

New Construction-

Supervisor Gladstone reported that the court is moving along great and should be scheduled to open soon.

Motions

Motion to approve the December 2015 Supervisor's Financial Report, Town Clerk's Financial Report and Justices Financial Report, made by Councilman Hall, Seconded by Councilman Moshier. All in favor, motion carried.

Motion to accept the quote from Lasting Impressions for \$850 to cut down the dead tree in Bohlman Park, made by Councilman Hall, Seconded by Councilman Joyce. All in favor, motion carried.

Resolutions:

Resolution 2 of 2016 A Resolution to Accept the Assets and Liabilities of the Andes Rural Cemetery

WHEREAS, pursuant to the Resolution of Albert S. Miller, President, and Norman R. Maender, Secretary/Treasurer, dated December 5, 2015, being the remaining Trustees of the Andes Rural Cemetery Association, requesting the Town of Andes to take over and assume the maintenance and administrative duties of the Andes Rural Cemetery Association; and

WHEREAS, the Town of Andes, understands that there no longer exists any Corporate Board or body to maintain set Cemetery that there are no sufficient trust funds or endowment to provide ordinary and necessary care and maintenance for said facility; and

WHEREAS, the provisions of §291 of the Town Law, require that the Town maintain abandoned public cemeteries in any case, and the Town Board believes that under such circumstances, it would be in the best interest of taxpayers of the Town of Andes to have actual control of the operation of the Andes Rural Cemetery; and after due deliberation;

NOW, THEREFORE BE IT RESOLVED, by the Town Board that it be and hereby is determined as follows:

Pursuant to and subject to the provisions of the Not-for-Profit Corporation Law §1506(j), the Town of Andes does hereby accept the Andes Rural Cemetery, together with its assets, rights, and obligations, and that the same are accepted subject to all agreements as to lots sold and all trusts, restrictions and conditions, title or use of the real property and assets thereon.

The actual implementation of this Resolution is subject to the receipt by the Town of all records and documents from the Andes Rural Cemetery Association together with the conveyance to the Town of Andes of all real property owned or leased by said Cemetery Association.

Proposed by: Councilman Hall
Seconded by: Councilman Joyce

Roll Call:
Councilman Joyce-----Aye
Councilman Hall-----Aye
Councilman Cole-----Aye
Councilman Moshier-----Aye
Supervisor Gladstone-----Aye

Resolution 3 of 2016 A Resolution Establishing the Andes Rural Cemetery Committee

WHEREAS, the Town Board adopts the Andes Rural Cemetery and establishes the following as an appointed voluntary committee, Shayne Moshier-Chairman, Dale Cole, Wayland Gladstone, Tina Moshier- Secretary/Treasurer, and Thomas Joyce.

THEREFORE BE IT RESOVLED, that all committee members will remain appointed until such time that changes are made by the Andes Town Board to amend this resolution by motion at any town board meeting.

Proposed by: Councilman Hall
Seconded by: Councilman Cole

Roll Call:
Councilman Joyce-----Aye

Councilman Hall-----Aye
Councilman Cole-----Aye
Councilman Moshier-----Aye
Supervisor Gladstone-----Aye

*Councilman Moshier will set up a meeting with Steve Miller to obtain all of the records for this cemetery and report back to the town board.

Resolution 4 of 2016 A Resolution to Authorize the Signing of Deeds to Burial Plots Within the Andes Rural Cemetery Association

WHEREAS, pursuant to the Resolution of this Town Board, the Town of Andes did take over and assume the ownership, maintenance and administrative duties of the former Andes Rural Cemetery Association; and

WHEREAS, in order to administer and operate said Andes Rural Cemetery in an efficient and orderly manner it is required that burial plots in said cemetery be sold and that the deeds to said plots be signed with the full authorization and by the authority of this Town Board; and

WHEREAS, in order to accomplish this end and after due deliberation;

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Andes that:

Upon full payment having been received therefore, and upon the determination that all requirements for transfer have been fulfilled for the purchase of same, this Town Board hereby authorizes Tina Moshier, Dale Cole, Wayland Gladstone, Shayne Moshier, and Thomas Joyce, jointly and together, to sign good and lawful deeds to any and all burial plots in the Andes Rural Cemetery. Two signatures will be required for each and every deed. Both such signatures must be affixed to said deed in order to be so authorized.

This authorization shall commence immediately upon the passage of this Resolution and shall continue until such time that it is changed. This grant of authority may be further extended or amended by motion made and approved by this Board at any legally held Town Board meeting.

Proposed by: Councilman Joyce
Seconded by: Councilman Cole

Roll Call:

Councilman Joyce-----Aye
Councilman Hall-----Aye
Councilman Cole-----Aye
Councilman Moshier-----Aye
Supervisor Gladstone-----Aye

Approval of Bills:

Motion to approve Encumbered General Warrants #441-479 totaling \$16,178.29
Encumbered Highway Warrants #291-312 totaling \$36,456.46
Encumbered WWTP Warrants #193-211 totaling \$33,110.36
Encumbered Water Warrants #90-92 totaling \$767.98
General Warrants #1-6 totaling \$2,426.93
WWTP Warrants #1-2 totaling \$846.51, made by Councilman Hall, Seconded by Councilman Joyce. All in favor, Councilman Moshier-abstained. Motion carried.

Districts

Water-

Motion to authorize the Supervisor to put in a new application for this round of Smart Growth Funding for the Water District Well Project, made by Councilman Moshier, Seconded by Councilman Hall. All in favor, motion carried.

*Margery Merzig spoke regarding the new well project. The NYS DOH requirements are creating two issues. The first is the costly testing that must be done before a municipal well may be used. The cost of this is over \$5000. The second issue is the property ownership requirements. The Town must own 100 ft in every direction around the well. At the current reservoir site this is not possible. Negotiations with the property owner boarding this site are taking place however they are not interested in selling a piece of their property. This area is being surveyed by the Town to see exactly how off we are from meeting the requirement. It was suggested that the Town may ask the NYS DOH for a waiver from this requirement. It will be requested, but will not likely agreed to.

The deadline for the Smart Growth Grant is in early February. If this is received it is expected that the Good Neighbor money will cover the rest of the project. A budget for this project will be available in February. The Annual Water Quality Report will also be available in February.

Sewer-

*Margery Merzig presented the Town Board with the Annual WWTP Report. The plant is running very well. She will be beginning the reconciliation for 2015 now. There is still one piece of equipment that has to be surplus and this will give the WWTP some reserve funds.

In February Marge will report on the debt service for both the Water and Sewer districts.

Public Comments/Questions:

N/A

Adjourn:

Motion to adjourn the meeting made by Councilman Hall, Seconded by Councilman Joyce. All in favor. 2:26PM

DELAWARE OPERATIONS, INC.

8-12 Dietz Street, Suite 303, Oneonta NY 13820 • Phone 607-441-3246 • FAX 607-441-3251

**TOWN OF ANDES, NY
TOWN BOARD MEETING
REPORT BY DELAWARE OPERATIONS
January 4, 2016**

1. Water System

- Daily usage of treated water from the water system averaged 27,586 gallons per day for the month of December 2015.

2. Plant Purchases

3. O&M

4. Equipment

- MTC was on site to install internet and static IP for new panel and alarm system. Turnkey hope full to be on site this month to wrap up panel project.

5. Distribution System

6. Library Well

DELAWARE OPERATIONS, INC.

8-12 Dietz Street, Suite 303, Oneonta NY 13820 • Phone 607-441-3246 • FAX 607-441-3251

**TOWN OF ANDES, NY
TOWN BOARD MEETING
REPORT BY DELAWARE OPERATIONS
January 4, 2016**

1. WWTP Plant

- Plant effluent flow averaged 24,516 gallons per day for the month December 2015.

2. SPDES Compliance/NYSDEC, NYCDEP

- The plant discharges of treated effluent to the Tremper Kill Brook; permit compliance for December 2015 met all parameters.

3. Collection System

- No issues known at this time

4. Plant Purchases.

5. Plant O&M

- All running well

6. Plant Equipment.

7. Gladstone Hollow Septic System

Andes Sewer District #1

P.O. Box 85, Andes, NY

1-845-676-3990

TDD -1-800-662-1220

**2015 Annual Report
Wastewater Treatment Plant
SPDES NY0262854**

Contents

1. Introduction
2. Administrative Milestones
3. Administrative Concerns
4. O&M Budget Reconciliation
5. Operations Milestones
6. Operation Issues
7. Items of concern
8. Annual Budget

1. Introduction

In December 2003, the Village of Andes dissolved as a result of a public referendum in 2002. At that time the New York City Department of Environmental Protection was funding the construction of a new Wastewater Treatment Facility on the Tremperkill Road/County Route 1, south west of the Village. The public services provided by the Village reverted to the Town of Andes on January 1, 2004. The Town of Andes played no role in the dissolution action and was forced to assume the legal obligations of the Village including the completion of the construction and start up of the WWTP.

As part of the transition from the Village to the Town, a Sewer District was created to allow the Town to administer the operations of the WWTP. After the Town completed negotiations with the City of New York providing for funding for such operation, an additional district was created as the Gladstone Hollow Extension and construction of a variable grade sewer was completed with funding from the Catskill Watershed Corporation connecting an additional 15 properties to the Andes Sewer District #1. A Septage Management District for the Gladstone Hollow customers was created in 2006 to allow the District to regulate the management of the septic tanks in that area. In 2011, as part of a consent order, the Town purchased a "sludge judge" and is now doing annual assessments of all of the tanks and has instituted an annual pumping rotation of 1/3 of the properties each of three years.

2. Administrative Milestones - 2015

General Status:

The Town of Andes has designated the Town Clerk as District Clerk. She manages the annual sewer rent billing, the records management function for the District, legal documents (operational, compliance and environmental documents are managed by Delaware Operations, Inc. and by the Town Attorney), and the general contact with the public. The Town Bookkeeper has been named District Bookkeeper and she functions as the fiscal officer of the plant. The Town Supervisor is the Administrator of the plant, with the assistance of the Town Board acting as the District Board. The Town also utilizes the services of Margery Merzig of the Town Attorney's office for day-to-day administration and consulting.

The development of the District Annual Budget is by Margery Merzig in the office of the Town Attorney. Sewer rents are collected in July and the collection rate in 2015 has increased to 80%. The uncollected amount is levied on the Town Taxes in January. Delaware County guarantees payment of all Town taxes, including re-levied sewer rents and so 100% of the sewer rents are collected each year, although the delay from collection by August 1st and the County payment in the following March has some implications for cash flow. In addition it has become the practice of NYCDEP to be approximately 60 days late in the payment of 3rd quarter O&M. The NYCDEP staff has been very helpful in recognizing this and assisting the Town in timely payments.

A new multi-year year contract was negotiated and approved for Delaware Operations, Inc. in 2013 to reflect the reduction in staff made possible by the remediation project. In order to facilitate and encourage the district properties to connect to the system, a low-interest loan was obtained through the Catskill Watershed Corporation and NYSEFC to subsidize lateral connections. The annual debt service cost is currently \$50 per customer. Debt service for this loan is collected outside the NYCDEP subsidized O&M Budget.

3. Administrative Concerns

None.

The 2016 Budget for the district is attached.

4. O&M Budget Reconciliation

The 2014 Budget reconciliation was accepted on March 19, 2014 and the Remediation Project expenditures were accepted on January 30, 2014. Copies of the acceptance sheets are attached, pages 5 and 6.

5. Operations Milestones

General Status:

The firm of Delaware Operations, Inc. was retained in March of 2004 to operate the WWTP on behalf of the sewer district.

Delaware Operations continues to do an outstanding job keeping the plant running and has been outstanding in the transition to the MBR process. The Town has authorized additional services for the monitoring of septage in the Gladstone Hollow district, as part of the consent order. In addition, the staff of Delaware Operations provides engineering oversight for the district. The attached 2016 budget recognizes this service under "Purchased Services - code .464". Additional Engineering oversight is covered under the code .463.

Specific data:

The average effluent flow from the WWTP was 34,457 gallons, with the highest daily average at 60,900 gpd and the lowest at 18,000 gpd. Preventive Maintenance agreements were approved for generator service, plus load bank test with Cummins Northeast in March. One EQ pump was repaired in December, a new lawnmower was purchased in July; and two new UV sensors were purchased in December due to failure and lack of back-up in November.

Gladstone Hollow Septic Management:

10 of the 15 septic tanks in Gladstone Hollow were evaluated and pumped in November. A new schedule of pumping 5 a year will begin in 2017. There are three that may be included every year due to historical data. The others can be scheduled less often due to usage.

6. Operation Issues

Plant

The problems of operation of the WWTP have been resolved by the new MBR process. Thank you to our operators, Delaware Operations, Inc. and to the NYCDEP Kingston staff for assisting the Town in the remediation.

Collection System

As a corrective step to answer the NYSDEC consent order, the Town has repaired several main connectors, resulting in a significant reduction of flow to the WWTP for an average of 25,000 gpd. Additional investigatory work has resulted in the discovery of other leaks, primarily on Depot Street and along State Route 28. Cross connection were discovered on Main Street and at the corner of High Street and these were repaired.

Two sewer laterals and the mains froze during the winter of 2015, causing additional costs to operation budget. The Town Board is looking into the purchase of a heating blanket to make it easier to thaw the mains.

7. Items of concern

Metering

NYSDEP has requested that the Sewer District introduce metering for the commercial properties and has agreed that the cost to purchase and install meters is an eligible O&M expense under the O&M agreement between the City and the Town. The Town has contacted a vendor, has met with business owners and will make final plans with NYSDEP in 2016.

Court House construction

The Town has set up a cost offset for deducting the court utility expenses from the overall O&M cost for the District. This offset is reflected in the attached budget, page 3.

Frozen Main:

The District experienced two locations of frozen mains during the extremely cold stretch of winter in 2015. The Town is contemplating the purchase of a heat blanket to insure against this occurrence in the future.

Computer monitoring

No issues are noted.

No other issues are noted.

8. ANDES SEWER DISTRICT #1 Budget

ANDES SEWER DISTRICT #1 Operation and Maintenance Budget 2016

| Code | Expenditure Type | 2014 Adopted | 2015 Adopted | 2015 Expended To 8/15 | 2016 Proposed |
|------|--------------------------------------|---------------------|---------------------|-----------------------------|---------------------|
| .100 | Personal Services | \$10,548.00 | \$11,000.00 | \$11,000.00 | \$11,330.00 |
| .200 | Asset Management Qualified purchases | \$10,000.00 | \$5,000.00 | \$14,794.86 | \$5,000.00 |
| .401 | Lab Testing Supplies | \$8,000.00 | \$5,000.00 | \$ 309.09 | \$3,000.00 |
| .403 | Chemical Supplies - primary | \$9,000.00 | \$6,000.00 | \$5,840.80 | \$12,000.00 |
| .403 | Chemical Supplies - secondary | \$5,000.00 | \$6,600.00 | \$2,364.85 | \$5,000.00 |
| .407 | Office Supplies | \$1,000.00 | \$1,000.00 | \$1,024.62 | \$1,500.00 |
| .409 | Working Supplies | \$6,000.00 | \$7,500.00 | \$2,772.70 | \$6,000.00 |
| .410 | Postage/Delivery Fees | \$650.00 | \$700.00 | \$ 0 | \$750.00 |
| .420 | Telephone/Internet | \$3,000.00 | \$3,000.00 | \$1,376.83 | \$3,000.00 |
| .421 | Utilities – demand | \$7,000.00 | \$8,500.00 | \$5,905.11 | \$10,000.00 |
| .421 | Utilities – supply | \$20,000.00 | \$36,000.00 | \$12,714.38 | \$26,000.00 |
| .422 | Utilities Fuel Supplies | \$29,200.00 | \$17,578.00 | \$6,037.52 | \$15,000.00 |
| .430 | Lease/Rental Agrmnts | \$0 | \$0 | \$ 0 | \$0 |
| .431 | Maintenance Contractual | \$13,100.00 | \$13,850.00 | \$6,595.53 | \$15,350.00 |
| .440 | Maint./Rep. Bldg/Grnds | \$6,000.00 | \$3,000.00 | \$11,477.43 | \$5,000.00 |
| .441 | Maint/Rep Equipment | \$3,250.00 | \$3,250.00 | \$ 0 | \$3,250.00 |
| .442 | Maint./Rep Collection sys | \$10,000.00 | \$10,000.00 | \$6,017.58 | \$15,000.00 |
| .451 | Fees/Dues | \$4,135.00 | \$4,645.00 | \$1,219.51 | \$3,230.00 |
| .452 | Insurance | \$9,635.00 | \$12,200.00 | \$ 0 | \$13,000.00 |
| .460 | Admin Serv Legal | \$6,500.00 | \$8,500.00 | \$5,987.50 | \$8,500.00 |
| .463 | Professional Services | \$16,000.00 | \$10,000.00 | \$10,247.50 | \$15,000.00 |
| .464 | Purchased Services | \$247,500.00 | \$259,600.00 | \$131,989.60 | \$266,154.00 |
| .465 | Liquid Sludge Handling | \$15,000.00 | \$16,100.00 | \$5,914.00 | \$13,000.00 |
| .467 | Septage management | \$4,000.00 | \$4,000.00 | \$500.00 | \$4,000.00 |
| .480 | Contingency | \$0 | \$0 | \$0 | \$0 |
| .481 | MBR Cap Acct | \$3,000.00 | \$3,000.00 | \$0 | \$3,000.00 |
| | Soc. Security/Medicare | \$1,000.00 | \$1,000.00 | \$ 0 | \$1,000.00 |
| | Total NYCDEP shared cost | \$448,518.00 | \$457,023.00 | \$244,089.41 | \$464,064.00 |
| | Debt Service – Principal | \$ 9,067.00 | \$ 9,067.00 | \$9,067.00 | \$9,067.00 |
| | | \$2,538.68 | \$2,683.00 | \$2,683.00 | \$4,024.00 |
| | TOTAL | \$460,123.68 | \$468,773.00 | \$255,839.41 | \$476,800.00 |



**Environmental
Protection**

March 2, 2015

Emily Lloyd
Commissioner

Hon. Martin A. Donnelly
Andes Town Supervisor
Andes Sewer District #1
P.O. Box 85
Andes, NY 13731-0085

Paul V. Rush, P.E.
Deputy Commissioner
Bureau of Water Supply
prush@dep.nyc.gov

RE: Town of Andes
2014 WWTP O&M Budget Reconciliation

71 Smith Avenue
Kingston, NY 12401
T: (845) 340-7800
F: (845) 334-7175

Dear Supervisor Donnelly:

I am in receipt of the 2014 Town of Andes WWTP O&M Budget Reconciliation as submitted by Margery Merzig and subsequently amended in response to DEP comments/questions.

DEP accepts the proposed 2014 Town of Andes WWTP O&M Budget Reconciliation that shows O&M expenses of \$386,448.47 in 2014. The City Share of the 2014 O&M costs is \$360,997.30. The City provided \$419,794.00 to the Town for these costs. The Town ended 2014 with a balance of \$58,796.70 in City funds (\$419,794.00 minus \$360,997.30).

For your files please find attached a copy of the February 27, 2015 cost summary letter; the accepted Town of Andes 2014 Reconciliation Budget Allocation Calculation spreadsheet; and a copy of the accepted 2014 Andes Sewer Budget Reconciliation spreadsheet. These documents have been tagged "Accepted by DEP 3/2/15" and initialed by me (TS).

The 2014 Town of Andes Budget Reconciliation shows the Town with a balance of City O&M funds at the end of 2014 of \$58,796.70. This amount should be deducted from the next 2015 Town of Andes O&M invoice submitted to the City.

Sincerely,

Tom Stalter
Project Manager

c: Michael Meyer, NYCDEP
Margery Merzig, Town Attorney office

Town of Andes

Andes, NY 13731-0085

Andes Sewer District #1
P.O. Box 85, Andes, NY
845-676-3990
TDD -1-800-662-1220

Accepted
by DEP
3/2/15
TJ

February 27, 2015

Mr. Tom Stalter
NYC DEP
71 Smith Avenue
Kingston, NY 12401

Dear Mr. Stalter,

Under the agreement between the City of New York and the Town of Andes for payment of certain operation and maintenance costs for the Town of Andes WWTP, the Town submitted documentation in January. You requested some clarification and additional documents necessary for budget reconciliation. Please accept this revised amount.

Under the Watershed Rules and Regulations agreement, the City has agreed to pay certain percentages of the O&M costs, listed in the budget under WRR. In addition the City has agreed to provide a subsidy for residential service to keep the costs of residential O&M at \$118.24 for 2014 as well as a \$10,000 good neighbor subsidy for non-residential customers.

Following is a breakdown of those costs from the 2014 budget as submitted:

| | |
|---------------------------------|---------------|
| Total O&M Budget covered by MOA | \$386,448.47 |
| WRR | \$74,327.07 |
| Residential Subsidy | \$276,670.23 |
| Non-Residential Subsidy | \$10,000.00 |
| | \$360,997.30 |
| Total DEP Contribution in 2011 | -\$419,794.00 |
| Reconciliation | (\$58,796.70) |

The Town recognizes that the O&M special contribution for the remediation project. That funding has been reconciled elsewhere. Thank you for your work.

Sincerely,

Margery K. Merzig
Town Attorney office

Cc: Town Supervisor
Town Board
Town Attorney