

Town of Andes
Regular Meeting
March 9th, 2021 6:00PM
Andes Town Hall and Via Zoom

Present:

Supervisor Wayland 'Bud' Gladstone
Councilman Dale Cole
Councilman Thomas Hall
Highway Superintendent John Bouton

Councilman Shayne Moshier
Councilman Ritchie Gabriel
Town Clerk Kimberly A. Tosi
Code Enforcement Office Alfred Mohr

Others:

Jay Govendo

Richard Haynes

Others (Via Zoom):

Carly Bower
Peter Calvert-Andes Gazette
Mary Davis

David Levesque
Beth Patella

Call to Order:

The meeting was called to order at 6:02PM.

Pledge:

The pledge of allegiance was led and recited by Councilman Hall.

Minutes:

Motion to approve the February Regular Meeting Minutes, made by Councilman Moshier, Seconded by Councilman Hall. All in favor, motion carried.

Privilege of the Floor:

*Transfer Station employee recognition

-Supervisor Gladstone recognized Richard Haynes and Jay Govendo for their hard work at the transfer station. The Town has seen a significant decline in our C&D charges over the past year.

*Peter Calvert

-Mr. Calvert questioned the clearing of the sidewalks. Many times the bridges and other sidewalks were not completed meeting the local law guidelines set by the Town. The Board acknowledged Mr. Calvert's concerns and has been working on the situation for some time.

*Kristina Zill

-Community Solar

Ms. Zill gave a presentation to the Board regarding Clean Energy Communities. In order for the Town of Andes to qualify for this status the Town must complete one more action item. The item recommended was a Community Solar Campaign. Ten residents who receive their power from NYSEG must sign up to opt for solar as their energy supplier. The homeowner will receive two different bills upon completion of signing up. Their normal bill from NYSEG and a second bill from the solar energy supplier. This program is not like other programs in the past, as the savings are directly tied to the NYSEG rate. A Zoom presentation will be available in the coming weeks to answer any questions homeowners (or businesses) may have. Upon the Towns being deemed a Clean Energy Community they will have access to two \$5,000 grants to be used for green projects.

Reports:

Supervisor's Report

Date Check Rec'd	Check Details	Amount
2/9/2021	Margaret Moshier-Tax Collector	\$343,680.14
2/11/2021	NYS Homeland Security- DRNY 4397 AMD #265	\$15,295.78
2/12/2021	Justice Nicholas Burton	\$952.00
2/12/2021	Justice Thomas Joyce	\$2744.00
2/12/2021	NYS Homeland Security-DRNY 4397 AMD #224 & 225	\$2,670.92
2/25/2021	Andes Central School-Highway Fuel	\$901.60
2/25/2021	Andes Fire Department-Highway Fuel	\$114.76
3/3/2021	NYS UCS O2-Justice Court COVID funding	\$598.11
3/5/2021	Justice Nicholas Burton	\$1535.50
3/5/2021	Justice Thomas Joyce	\$1345.00
3/8/2021	Kimberly Tosi-Town Clerk	\$371.00

*NYSERDA has grant funding available to Communities for homeowners to go solar. Andes would like to be a community with the distinction of being a "Clean Energy Community" and to do that, we need 10 homeowners to participate.

*As far as cell coverage, the rep for the managing firm overseeing the County tower system, said COVID has slowed down cell installation for the time being but he is continuing the conversation to get coverage here.

*We received the information, announcement and application for the Delaware Watershed Stream Implementation Grant. This has been forward on to John Bouton to complete for possible projects.

*John Bouton and I attend Hamden's Town Board meeting last week to listen to the concerns of Hamden residents had over the closing of Stevens Road in the Town of Hamden. A petition of approximately 50 signatures was presented and was opposing the closure. It is still in discussion with attorneys and a decision may be possible at the Hamden April Town Board Meeting.

*The Food Bank is continuing to serve many families and I'd like to thank the folks working at the Food Bank and especially the folks donating money to help fund it.

*COVID Update- There are still guidelines in place but vaccines are becoming more available at NYSDOH, drug stores, Delaware County Office of the Aging/Health Dept.

*Save the date! Andes 13th annual litter pickup will happen on Wednesday 4/21 and Saturday 4/24 from 9 am to 1 pm. Rain dates will be Wednesday, 4/28 and the following Saturday, 5/1. More info will be shared when available.

Respectfully Submitted,
Bud Gladstone, Supervisor

Code Enforcement/Building Inspector Report

Mr. Mohr provide the board with an oral report. His office has been very busy with ongoing requests for building permits and title searches. A discussion took place regarding temporary shelters/campers because of building delays. Also discussed was the extension of permit expiration dates. Mr. Mohr continues to attend the training necessary for his CEO certification.

Highway Report (Attached)

Committees:

Highway-

*Presentation to the Board of the Proposed Local Law entitled "A Local Law to Regulate Overnight Parking in the Hamlet Portion of the Town of Andes"

-Discussion took place regarding the need for more sand to be purchased in 2021 to replace the sand that was used throughout the long winter.

-The new truck which has been on order has a planned delivery of March/Early April, but this is not concrete.

-The Stevens Road closure issue is ongoing. The board will continue to wait for the Town of Hamden to make their final decision.

Commercial Tent Campsites-

The Planning Board has referred the draft plan to the Town Board for further action. The plan has been forwarded to Al Mohr (CEO) and the Town Attorney for comment and recommendations. An application for this permit will need to be developed.

Town Calendar:

March

Date	Item	Department
3/8	Planning Board Meeting 7:30PM	Planning
3/4	2021 Spring Bids Due 10:00AM	Highway Superintendent/ Town Clerk
3/4	2021 Spring Bid Opening 10:00AM	Town Clerk/Supervisor
3/9	Town Board Meeting 6:00PM	Town Board
3/22	Zoning Board Meeting (if needed) 7:00PM	Zoning

April

Date	Item	Department
4/8	2021 Hauling Bids Due 12:00PM	Highway Superintendent/ Town Clerk
4/8	2021 Hauling Bids Opening 12:01PM	Town Clerk/Supervisor
4/12	Planning Board Meeting 7:30PM	Planning
4/13	Town Board Meeting 7:00PM	Town Board
4/26	Zoning Board Meeting (if needed) 7:00PM	Zoning
4/30	April Water Bills Due	District Clerk

May

Date	Item	Department
5/10	Planning Board Meeting 7:30PM	Planning
5/11	Town Board Meeting 7:00PM	Town Board
5/13	Sewer Bills Mailed	District Clerk
5/24	Zoning Board Meeting (if needed) 7:00PM	Zoning
5/25	Grievance Day	Assessor
5/31	Town Hall Closed Memorial Day	Building, Assessor, and Town Clerk

Motions:

Motion to authorize Highway Superintendent Bouton to advertise for the 2021 Hauling bids. Bids will be accepted until April 8th, 2021 at 12:00PM. Bids will be opened on April 8th, 2021 at 12:01PM. Bids will be awarded at the April Regular Town Board Meeting, April 13th, 2021 at

7:00PM, made by Councilman Moshier, Seconded by Councilman Cole. All in favor, Motion carried.

Motion to approve the February 2021 Supervisor's, Justices', Tax Collector's and Town Clerk's Financial Reports, made by Councilman Gabriel, Seconded by Councilman Hall. All in favor, Motion carried.

Motion to hold a Public Hearing for the Proposed Local Law titled "A Local Law to Regulate Overnight Parking in the Hamlet Portion of the Town of Andes" April 13th, 2021 at 6:45PM, made by Councilman Hall, Seconded by Councilman Gabriel. All in favor, Motion carried.

Motion to readvertise for the bid of the bucket truck, made by Councilman Moshier, Seconded by Councilman Hall. All in favor, Motion carried.

Resolutions:

Resolution 11 of 2021 Adoption of the Town of Andes Continuation of Operations Plan Specific to a Public Health Emergency Involving a Communicable Disease

WHEREAS, the spread of the Novel Coronavirus (COVID-19) pandemic has caused a public health emergency throughout the United States and indeed the world; and

WHEREAS, said pandemic has resulted in a number of changes to operations of local governments as a result of previously unforeseen conditions and impacts; and

WHEREAS, amendments to the NYS Labor Law Education Law require all public employers to be prepared for a public health emergency involving a communicable disease by requiring the drafting and publication of a Continuation of Operations Plan for use during such an emergency; and

WHEREAS, The Town of Andes has prepared a Continuation of Operations Plan and has afforded all applicable duly recognized or certified representatives of the Town of Andes employees an opportunity to comment and provide input on the Plan and the actions in the Plan; and

NOW THEREFORE, BE IT RESOLVED that the Town of Andes hereby adopts the above referenced Continuation of Operations Plan, effective immediately; and

BE IT FURTHER RESOLVED that the finalized plan be published in conspicuous locations within the Town as well as on the municipal website and employee handbook (if applicable)

Proposed by: Councilman Moshier

Seconded by: Councilman Cole

Roll Call:

Councilman Hall---Aye

Councilman Gabriel---Aye

Councilman Moshier---Aye

Councilman Cole---Aye

Supervisor Gladstone---Aye

Resolution 12 of 2021 Spring Bids

- 1.) ARCH PIPE- Delivered to Town of Andes Tremperskill Pit
12", 15", 18", 24", 30", 36", 42", 48", 54", 60", 66", 72", 84", 90", 102", 108", 114",
120"

POLY PIPE- Delivered to Town of Andes Tremperskill Pit
12", 14", 16", 18", 20", 24", 26", 30", 34", 36", 42", 48", 54", 60"

Chemung Supply

- 2.) CRUSHED STONE- HAULING ONLY
#1, #1st, #1A's, #1B's
Price per ton delivered to Andes, NY
Bills go to P.O. Box 246

Gerster Trucking

- 3.) BANK RUN GRAVEL, 2" SCREENED GRAVEL, 3/8" SCREENED SAND, 3/4"
CRUSHED GRAVEL, 2"-6" COBBLES, 2" ROUND STONE, BANK RUN SAND, &
CRUSHER RUN STONE F.O.B.
Price per yard
Bills go to P.O. Box 246

Material	Price Per Yard
Bank Run Gravel	\$4.50- LaFever Sand and Gravel
2" Screened Gravel	\$7.10- LaFever Sand and Gravel
3/8" Screened Sand	\$7.10- LaFever Sand and Gravel
3/4" Crushed Gravel	\$10.95- LaFever Sand and Gravel
2"-6" Cobbles	\$7.00- Clark Companies

2" Round Stone	\$9.75- LaFever Sand and Gravel
Bank Run Sand	\$5.00- LaFever Sand and Gravel
Crusher Run (shall be a material which is a byproduct of secondary crushing operations NYS DOT type 2 with extra dust for good compaction)	\$12.83/yard or \$8.25/ton- Carver Sand and Gravel

- 4.) SEASONAL MOWING AT SHAVERTOWN CEMETERY, ANDES RURAL CEMTERY AND ANDES TRANSFER STATION
Mowing and trimming grass.
Clean up flowers, sticks, stones, and other debris off the lawn prior to first mowing.
May thru end of season, every two weeks or as needed
Price per season
Copy of insurance MUST be included in bid.

Tri-Town Services-\$4410.00

- 5.) SEASONAL MOWING AT ANDES WATER RESERVOIR, ANDES TOWN HALL, BOHLMAN PARK, AND OLD HIGHWAY GARAGE (AS NEEDED)
Mowing and trimming grass.
Price per season
Copy of insurance MUST be included in bid.

John Andrews \$1000.00

- 6.) DELINQUENT MOWING IN HAMLET
Mowing and trimming grass, price per occurrence.
ONLY with direction instruction by the Supervisor or Code Enforcement Officer.
Copy of insurance MUST be included in the bid.

Mountain View Property Management- \$40.00/per occurrence. (1/4- \$25; 1/2-\$40; 1-\$80)

- 7.) Excavator equal to a 220 with operator.
Including hauling of said excavator.
Copy of insurance certificate MUST be included with bid.

LaFever Excavating- \$1800.00

8.) Bucket Truck, with operator, and a working height of 50 feet for rent by the hour and by the day.

****No Bids Received****

9.) Equal to a 220 Excavator with a thumb by monthly rent.
A. Montano \$6400.00

Equal to a 160 Excavator with a thumb by monthly rent.
A. Montano \$5700.00

Equal to a 662B Grader by monthly rent
A. Montano \$5800.00

Equal to a 310 4-wheel drive Backhoe by monthly rent.
A. Montano \$3500.00

Equal to a 624G Loader by monthly rent
A. Montano \$5600.00

Mowing Tractor with a grass head mower, with a minimum 17' boom with a minimum 48" flail and/or a 50" rotary cutting head by monthly rent
No Bid Received

Chipper that will take up 12" wood by monthly rent
A. Montano \$4600.00

Proposed by: Councilman Gabriel
Seconded by: Councilman Moshier

Roll Call:
Councilman Hall---Aye
Councilman Gabriel---Aye
Councilman Moshier---Aye
Councilman Cole---Aye
Supervisor Gladstone---Aye

Resolution 13 of 2021 Conducting a Community Solar Campaign

WHEREAS, the New York State Energy Research and Development Authority (NYSERDA) allows communities to earn credit for the Community Campaigns High-Impact Action under NYSERDA's Clean Energy Communities Program; and

WHEREAS, the Town of Andes wants to support clean energy initiatives that help reduce greenhouse gas emissions, while simultaneously reducing expenses for the Town and its residents; and

WHEREAS, a Community Solar campaign is an effective way to educate the public about the benefits of solar energy;

NOW THEREFORE BE IT RESOLVED that the Town of Andes will undertake a Community Solar Campaign in accordance with NYSERDA guidelines.

Proposed by: Councilman Moshier

Seconded by: Councilman Cole

Roll Call:

Councilman Hall---Aye

Councilman Gabriel---Aye

Councilman Moshier---Aye

Councilman Cole---Aye

Supervisor Gladstone---Aye

Resolution 14 of 2021 Appreciation for Local Small Businesses

WHEREAS, small business owners play a vital role in stimulating economic growth and creating jobs; and

WHEREAS, small business owners actively contribute to our community through donations of time, money, and products; and

WHEREAS, small business owners pay local property taxes and collect sales taxes that bolster town and county revenue available for roads and other services; and

WHEREAS, small business owners create a unique community identity which attracts new residents and encourages increased private investment; and

WHEREAS, in 2020, many small business owners have weathered an unprecedented economic storm due to huge revenue declines due to the COVID-19 pandemic; and

WHEREAS, our small business owners continue to innovate, adapt, and pivot to survive, grow and serve customers.

NOW, THEREFORE, BE IT RESOLVED that the Andes Town Board hereby expresses its appreciation for the vision, hard work, and resiliency of small business owners throughout Delaware County, and especially the Town of Andes and offers a simple “THANK YOU” to our local and small businesses.

Proposed by: Councilman Hall

Seconded by: Councilman Gabriel

Roll Call:

Councilman Hall---Aye

Councilman Gabriel---Aye

Councilman Moshier---Aye

Councilman Cole---Aye

Supervisor Gladstone---Aye

Approval of Bills:

Motion to approve General Warrants #50-75 totaling \$9,426.54

Highway Warrants #42-69 totaling \$34,867.39

WWTP Warrants #18-34 totaling \$32,492.11

Water Warrants #12-17 totaling \$1,993.33

Well Project Warrants #1 totaling \$1,995.00, proposed by Councilman Moshier,

Seconded by Councilman Hall. All in favor, Motion carried.

Districts:

Water-

Sewer-

Public Comment/Questions:

Resident Mary Davis raised concerns regarding the mud at the transfer station.

Executive Session:

RE: Legal

Motion to enter executive session made by Councilman Hall, Seconded by Councilman Gabriel.

All in favor, Motion carried. 7:36PM

Motion to exit executive session made by Councilman Hall, Seconded by Councilman Cole. All in favor, Motion carried. 8:13PM

Due to ongoing contractor issues with Tri-Town Services, regarding the shoveling of the sidewalks, previously held bills for not upholding the contract entered into with the Town upon acceptance of the contractor's bid, will not be paid for the 2020-2021 winter season. Continuation of these issues will result in the Town discontinuing business with this contractor in the future.

Adjourn:

Motion to adjourn made by Councilman Hall, Seconded by Councilman Moshier. All in favor, 8:54PM.

March highway report

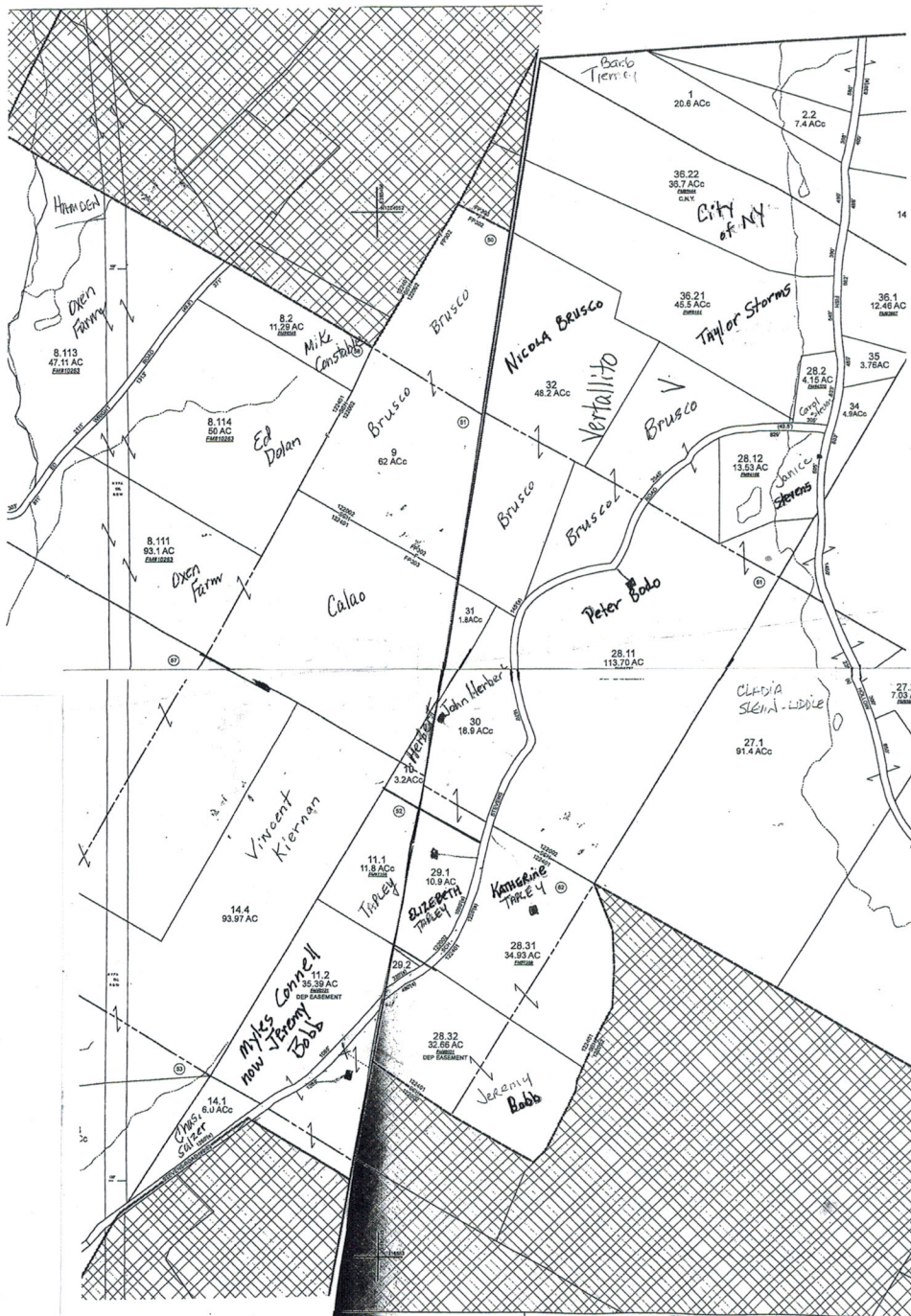
We plowed and sanded all but 6 days of January and February using 5,088 yards of sand in 53 days we had at one time 4 trucks down waiting on parts. The repairs were easy replacements but wait time for them is what caused delays. I brought a sander for the 2500 dodge while our 6500 international was down for repairs. The issues with that was bad factory wires along the frame and a def system burn off filter blockage. The truck is now back in service and performing as it should.

The men are doing their best to keep trucks maintained all are back in service.

Respectfully submitted

A handwritten signature in black ink, appearing to read "John Bouton", with a horizontal line extending to the right.

John Bouton



PREPARED BY
PLANNING SERVICES, INC.
 100 NEW JERSEY
 AVENUE
 NEWARK, N.J. 07102
 PHONE 973-261-1111
 FAX 973-261-1112
 PROJECT NO. 257-1

DATE	MADE BY	CHANGES OR ADDITIONS
01/15/88	J.P.C.	PRELIMINARY SURVEY
02/15/88	J.P.C.	REVISED SURVEY
03/15/88	J.P.C.	REVISED SURVEY
04/15/88	J.P.C.	REVISED SURVEY
05/15/88	J.P.C.	REVISED SURVEY
06/15/88	J.P.C.	REVISED SURVEY
07/15/88	J.P.C.	REVISED SURVEY
08/15/88	J.P.C.	REVISED SURVEY
09/15/88	J.P.C.	REVISED SURVEY
10/15/88	J.P.C.	REVISED SURVEY
11/15/88	J.P.C.	REVISED SURVEY
12/15/88	J.P.C.	REVISED SURVEY

LOCAL LAW NO. ___ OF THE YEAR 2021

**TOWN OF ANDES - COUNTY OF DELAWARE
A LOCAL LAW TO REGULATE OVERNIGHT PARKING
IN THE HAMLET PORTION OF THE TOWN OF ANDES**

BE IT ENACTED BY THE TOWN BOARD OF THE TOWN OF ANDES, DELAWARE COUNTY, NEW YORK, AS FOLLOWS:

SECTION 1. PURPOSE AND INTENT

It is the purpose of this Local Law to promote the protection, order, conduct, safety, health, safety and well-being of the residents of Andes and the lands which lie within the Town's borders by regulating overnight parking on public streets during certain months of the year within the Hamlet portion of the Town of Andes. The specific purpose is to allow for the unimpeded clearing of snow and ice within the Hamlet.

SECTION 2. NO OVERNIGHT STREET PARKING FROM NOVEMBER 15 THROUGH APRIL 1

There shall be no overnight parking on any public street within the Hamlet area of the Town of Andes from November 15 through April 1st, nor on any other street posted with signs so designating. For the purpose of this local law, the "Hamlet" area of the Town shall be that portion of the Town enclosed by the former Village of Andes and designated as the "Hamlet" area in the Town Zoning Law.

SECTION 3. PENALTIES

The violation of this local law shall incur a fine of no less than \$50.00 for each violation. Every additional twenty-four (24) hour time period that there is a violation of this local law shall be deemed a separate violation and shall incur an additional fine in that amount for each such violation.

SECTION 4. INTERPRETATION; CONFLICT WITH OTHER LAWS

In their interpretation and application, the provisions of this Local Law shall be held to be minimum requirements adopted for the promotion of the public health, safety, or the general welfare. Whenever the requirements of this Local Law are inconsistent with the requirement of any other lawfully adopted rules, regulations, ordinances or local laws, the more restrictive provisions, or those imposing the higher standards, shall govern.

SECTION 5. EFFECTIVE DATE

This Local Law shall take effect immediately upon filing with the Office of the Secretary of State of the State of New York, together with the posting of this parking regulation within the enforcement area of the Town, all in accordance with the applicable provisions of law, and specifically Article 3, Section 27 of the New York State Municipal Home Rule Law.

DRAFT- Nov.10, 2020
Town of Andes Permit Requirement for
Commercial Tent Campsites (CTC)

A Commercial Tent Campsite (CTC) Permit is required for any camping site used for commercial purposes. The first step of this application process is to contact the Town of Andes Code Enforcement Officer- Telephone 845-676-4707 FAX 845-676-3776

Email ~~andesbuildinginspector@gmail.com~~ *change* andesbuildingandcode@gmail.com

The CEO will help you through the application process.

Basic requirements will be your name, mailing address, site address, your agent if you are using one, tax map and tax parcel number, and a map showing the proposed site of the campsite.

Basic site requirements-

There must be adequate off-road parking for all campsite vehicles.

The campsite entrance must be marked with the local street number to aid emergency services.

The site must be at least 500 feet from any neighboring dwelling.

The site must be at least 200 feet from the property line.

The tax parcel must contain at least 8 acres, and an additional 8 acres for each additional campsite up to a total of 3 sites.

The CTC must have and implement the plan for proper waste disposal at least on a weekly cycle.

The CTC shall accommodate not more than 8 adults or 6 adults and up to 4 children.

The CTC must be at least 100 feet from any stream or wetland.

No amplified sound is permitted between 10 PM and 8 AM.

Any campfire must be in a designated fire pit at least 50 feet from any shrub, trees or overhead tree canopy. Due to dry conditions more restrictive standards may be implemented. NYS DEC requirements for fires must always be followed.

If the landowner does not live on site, a designated agent must be on file with the CEO, and readily available (within 45 minutes) to resolve any potential site problems like more than the permitted people on site, or excessive noise.

Public Employer Health Emergency Plan for the **Town of Andes**

DATE APPROVED: March 9th, 2021

This plan has been developed in accordance with NYS legislation S8617B/A10832



Promulgation

This plan has been developed in accordance with the amended New York State Labor Law section 27-c and New York State Education Law paragraphs k and l of subdivision 2 of section 2801-a (as amended by section 1 of part B of chapter 56 of the laws of 2016), as applicable.

This plan has been developed with the input of CSEA Local 1000 AFSCME, AFL-CIO, Town of Andes Unit #6615, as required by the amended New York State Labor Law.

No content of this plan is intended to impede, infringe, diminish, or impair the rights of us or our valued employees under any law, rule, regulation, or collectively negotiated agreement, or the rights and benefits which accrue to employees through collective bargaining agreements, or otherwise diminish the integrity of the existing collective bargaining relationship.

This plan has been approved in accordance with requirements applicable to the agency, jurisdiction, authority, or district, as represented by the signature of the authorized individual below.

--

As the authorized official of the Town of Andes, I hereby attest that this plan has been developed, approved, and placed in full effect in accordance with S8617B/A10832 which amends New York State Labor Law section 27-c and New York State Education Law paragraphs k and l of subdivision 2 of section 2801-a (as amended by section 1 of part B of chapter 56 of the laws of 2016), as applicable, to address public health emergency planning requirements.

Signed on this day: March 23rd, 2021

By: Wayland 'Bud' Gladstone

Signature: _____

Title: Andes Supervisor

Record of Changes

Date of Change	Description of Change	Implemented by

Table of Contents

Promulgation	1
Record of Changes	2
Purpose, Scope, Situation Overview, and Assumptions	4
Purpose	4
Scope.....	4
Situation Overview.....	4
Planning Assumptions.....	4
Concept of Operations.....	5
Mission Essential Functions	5
Essential Positions.....	6
Reducing Risk Through Remote Work and Staggered Shifts	7
Remote Work Protocols.....	7
Staggered Shifts	8
Personal Protective Equipment	8
Staff Exposures, Cleaning, and Disinfection	9
Staff Exposures	9
Cleaning and Disinfecting	10
Employee and Contractor Leave.....	11
Documentation of Work Hours and Locations	11
Housing for Essential Employees	12

Purpose, Scope, Situation Overview, and Assumptions

Purpose

This plan has been developed in accordance with the amended New York State Labor Law section 27-c and New York State Education Law paragraphs k and l of subdivision 2 of section 2801-a (as amended by section 1 of part B of chapter 56 of the laws of 2016), as applicable. These laws were amended by the passing of legislation S8617B/A10832 signed by the Governor of New York State on September 7, 2020, requires public employers to adopt a plan for operations in the event of a declared public health emergency involving a communicable disease. The plan includes the identification of essential positions, facilitation of remote work for non-essential positions, provision of personal protective equipment, and protocols for supporting contact tracing.

Scope

This plan was developed exclusively for and is applicable to the Town of Andes. This plan is pertinent to a declared public health emergency in the State of New York which may impact our operations; and it is in the interest of the safety of our employees and contractors, and the continuity of our operations that we have promulgated this plan. The Town of Andes shall adhere to all CDC, DoH and OSHA/PESH guidelines/requirements and depending on the disease or hazard, the Town will conduct a hazard risk assessment to determine what controls including PPE needs to be in place.

Situation Overview

On March 11, 2020 the World Health Organization declared a pandemic for the novel coronavirus which causes the COVID-19 severe acute respiratory syndrome. This plan has been developed in accordance with amended laws to support continued resilience for a continuation of the spread of this disease or for other infectious diseases which may emerge and cause a declaration of a public health emergency.

The health and safety of our employees and contractors is crucial to maintaining our mission essential operations. We encourage all employees and contractors to use [CDC Guidance for Keeping Workplaces, Schools, Homes, and Commercial Establishments Safe](#). The fundamentals of reducing the spread of infection include:

- Using hand sanitizer and washing hands with soap and water frequently, including:
 - After using the restroom
 - After returning from a public outing
 - After touching/disposing of garbage
 - After using public computers, touching public tables, and countertops, etc.
- Practice social distancing when possible
- If you are feeling ill or have a fever, notify your supervisor immediately and go home
- If you start to experience coughing or sneezing, step away from people and food, cough or sneeze into the crook of your arm or a tissue, the latter of which should be disposed of immediately
- Clean and disinfect workstations at the beginning, middle, and end of each shift
- Other guidance which may be published by the CDC, the State Department of Health, or County health officials.

Planning Assumptions

This plan was developed based on information, best practices, and guidance available as of the date of publication. The plan was developed to largely reflect the circumstances of the current Coronavirus pandemic but may also be applicable to other infectious disease outbreaks.

The following assumptions have been made in the development of this plan:

- The health and safety of our employees and contractors, and their families, is of utmost importance
- The circumstances of a public health emergency may directly impact our own operations.
- Impacts of a public health emergency will take time for us to respond to, with appropriate safety measures put into place and adjustments made to operations to maximize safety
- The public and our constituency expects us to maintain a level of mission essential operations
- Resource support from other jurisdictions may be limited based upon the level of impact the public health emergency has upon them
- Supply chains, particularly those for personal protective equipment (PPE) and cleaning supplies, may be heavily impacted, resulting in considerable delays in procurement
- The operations of other entities, including the private sector (vendors, contractors, etc.), non-profit organizations, and other governmental agencies and services may also be impacted due to the public health emergency, causing delays or other disruptions in their services
- Emergency measures and operational changes may need to be adjusted based upon the specific circumstances and impacts of the public health emergency, as well as guidance and direction from public health officials and the governor
- Per S8617B/A10832, 'essential employee' is defined as a public employee or contractor that is required to be physically present at a work site to perform their job
- Per S8617B/A10832, 'non-essential employee' is defined as a public employee or contractor that is not required to be physically present at a work site to perform their job

Concept of Operations

The Town Supervisor of the Town of Andes, their designee, or their successor holds the authority to execute and direct the implementation of this plan. Implementation, monitoring of operations, and adjustments to plan implementation may be supported by additional personnel, at the discretion of the Town Supervisor.

Upon the determination of implementing this plan, all employees and contractors of the Town of Andes shall be notified by publication on Town's website, with details provided as possible and necessary, with additional information and updates provided on a regular basis. The CSEA Union and Delaware County will be notified of pertinent operational changes by way of email, phone or other necessary communication methods. Other interested parties, such as vendors, will be notified by phone and/or email as necessary. The Town Clerk will maintain communications with the public and constituents as needed throughout the implementation of this plan.

The Town Supervisor of the Town of Andes, their designee, or their successor will maintain awareness of information, direction, and guidance from public health officials and the Governor's office, directing the implementation of changes as necessary.

Upon resolution of the public health emergency, the Town Supervisor of the Town of Andes, their designee, or their successor will direct the resumption of normal operations or operations with modifications as necessary.

Mission Essential Functions

When confronting events that disrupt normal operations, the Town of Andes is committed to ensuring that essential functions will be continued even under the most challenging circumstances.

Essential functions are those functions that enable an organization to:

1. Maintain the safety of employees, contractors, and our constituency
2. Provide vital services
3. Provide services required by law
4. Sustain quality operations
5. Uphold the core values of the Town of Andes

The Town of Andes has identified as critical only those priority functions that are required or are necessary to provide vital services. During activation of this plan, all other activities may be suspended to enable the organization to concentrate on providing the critical functions and building the internal capabilities necessary to increase and eventually restore operations. Appropriate communications with employees, contractors, our constituents, and other stakeholders will be an ongoing priority.

Essential functions are prioritized according to:

- The time criticality of each essential function
- Interdependency of a one function to others
- The recovery sequence of essential functions and their vital processes

Priority 1 identifies the most essential of functions, with priority 4 identifying functions that are essential, but least among them.

The mission essential functions for the Town of Andes have been identified as:

Essential Function	Description	Priority
Highway	Maintain all roadways for safe travel.	1
Water and Sewer District	Maintain the sewer system and water district function	1
Transfer Station	Maintain the ability of residents to dispose of trash	4

Essential Positions

Each essential function identified above requires certain positions on-site to effectively operate. The table below identifies the positions or titles that are essential to be staffed on-site for the continued operation of each essential function. Note that while some functions and associated personnel may be essential, some of these can be conducted remotely and do not need to be identified in this section.

Essential Function	Essential Positions/Titles	Justification for Each
Highway	<ul style="list-style-type: none"> • Highway Superintendent • Highway Employees 	Must clear roads of snow and debris and maintain safe passage for all vehicles including emergency services.

Water and Sewer District	<ul style="list-style-type: none"> • Cedarwood Environmental Services employees 	Must maintain normal work to ensure proper wastewater treatment system function. Must also ensure that the Water District has safe and drinkable water.
Transfer Station	<ul style="list-style-type: none"> • Attendant 	Must allow for all residents to have a safe and proper place to dispose of all household trash.
	<ul style="list-style-type: none"> • 	
	<ul style="list-style-type: none"> • 	
	<ul style="list-style-type: none"> • 	
	<ul style="list-style-type: none"> • 	

It is important to note that Justice Court is a vital component of town government, with Justice Court functions budgeted and supported by the Town Board and Town Supervisor. However, we recognize that the New York State Office of Court Administration holds dominion over Justice Courts and, as such, may issue orders which suspend or alter the hours of operation or means by which Justice Courts operate; which may not fully align with this plan or other measures taken by the Town Board or Town Supervisor. As such, the Town Board, Town Supervisor, and Town Clerk will coordinate as necessary with Justice Court personnel to ensure safe and effective continuity of town Justice Court.

Reducing Risk Through Remote Work and Staggered Shifts

Through assigning certain staff to work remotely and by staggering work shifts, we can decrease crowding and density at work sites and on public transportation

Remote Work Protocols

Non-essential employees and contractors able to accomplish their functions remotely will be enabled to do so at the greatest extent possible. Working remotely requires:

1. Identification of staff who will work remotely
2. Approval and assignment of remote work
3. Equipping staff for remote work, which may include:
 - a. Internet capable laptop
 - b. Necessary peripherals
 - c. Access to VPN and/or secure network drives
 - d. Access to software and databases necessary to perform their duties
 - e. A solution for telephone communications
 - i. Note that phone lines may need to be forwarded to off-site staff

If deemed necessary, the Town Supervisor will work with each department head to determine the staff's ability to work from home on a case by case basis.

As possible, 'essential' staff may be assigned to work remotely for part of their work week to reduce exposures. Further, business hours and locations of Town government may be altered to best accommodate public health protective actions for employees and the public. Alterations to building access and the means by which the public interacts with Town employees may also take place to support these protections. Protective actions may include, but are not limited to occupancy restrictions, protective barriers, and increased conduct of business by

internet, phone, or other means. Protective actions will be taken in accordance with County and State Health Department, and CDC guidelines and requirements.

Staggered Shifts

Implementing staggered shifts may be possible for personnel performing duties which are necessary to be performed on-site but perhaps less sensitive to being accomplished only within core business hours. As possible, management will identify opportunities for staff to work outside core business hours as a strategy of limiting exposure. Regardless of changes in start and end times of shifts, the Town of Andes will ensure that employees are provided with their typical or contracted minimum work hours per week. Staggering shifts requires:

1. Identification of positions for which work hours will be staggered
2. Approval and assignment of changed work hours

The Town Supervisor and Highway Superintendent will work together to create staggered work shifts if deemed necessary.

Personal Protective Equipment

The use of personal protective equipment (PPE) to reduce the spread of infectious disease is important to supporting the health and safety of our employees and contractors. PPE which may be needed can include:

- Masks
- Face shields
- Gloves
- Disposable gowns and aprons

Note that while cleaning supplies are not PPE, there is a related need for cleaning supplies used to sanitize surfaces, as well as hand soap and hand sanitizer. The Coronavirus pandemic demonstrated that supply chains were not able to keep up with increased demand for these products early in the pandemic. As such, we are including these supplies in this section as they are pertinent to protecting the health and safety of our employees and contractors.

Protocols for providing PPE include the following:

1. Identification of need for PPE based upon job duties and work location
2. Procurement of PPE
 - a. As specified in the amended law, public employers must be able to provide at least two pieces of each required type of PPE to each essential employee and contractor during any given work shift for at least six months
 - b. Public employers must be able to mitigate supply chain disruptions to meet this requirement
3. Storage of, access to, and monitoring of PPE stock
 - a. PPE must be stored in a manner which will prevent degradation
 - b. Employees and contractors must have immediate access to PPE in the event of an emergency
 - c. The supply of PPE must be monitored to ensure integrity and to track usage rates

PPE will be stored at the Town Hall, Highway Department and Town Court. Each department will evaluate on a regular basis the amount of PPE on hand and whether a resupply will be needed. Purchases will be made locally from Quill and Amazon.

Staff Exposures, Cleaning, and Disinfection

Staff Exposures

Staff exposures are organized under several categories based upon the type of exposure and presence of symptoms. Following CDC guidelines, we have established the following protocols:

- A. If employees or contractors are exposed to a known case of communicable disease that is the subject of the public health emergency (defined as a 'close contact' with someone who is confirmed infected, which is a prolonged presence within six feet with that person):
 - 1. Potentially exposed employees or contractors who do not have symptoms should remain at home or in a comparable setting and practice social distancing for the lesser of 14 days or other current CDC/public health guidance for the communicable disease in question.
 - a. As possible, these employees will be permitted to work remotely during this period of time if they are not ill.
 - b. The Town Supervisor must be notified and is responsible for ensuring these protocols are followed
 - c. See the section titled Documentation of Work Hours and Locations for additional information on contact tracing
 - 2. CDC guidelines for COVID-19 provide that critical essential employees may be permitted to continue work following potential exposure, provided they remain symptom-free and additional precautions are taken to protect them, other employees and contractors, and our constituency/public.
 - a. Additional precautions will include the requirement of the subject employee or contractor, as well as others working in their proximity, to wear appropriate PPE at all times to limit the potential of transmission.
 - b. In-person interactions with the subject employee or contractor will be limited as much as possible.
 - c. Work areas in which the subject employee or contractor are present will be disinfected according to current CDC/public health protocol at least every hour, as practical. See the section on Cleaning and Disinfection for additional information on that subject.
 - d. If at any time they exhibit symptoms, refer to item B below.
 - e. The Town Supervisor, is the decision-maker in these circumstances and is responsible for ensuring these protocols are followed
- B. If an employee or contractor exhibits symptoms of the communicable disease that is the subject of the public health emergency:
 - 1. Employees and contractors who exhibit symptoms in the workplace should be immediately separated from other employees, customers, and visitors. They should immediately be sent home with a recommendation to contact their physician.
 - 2. Employees and contractors who exhibit symptoms outside of work should notify their supervisor and stay home, with a recommendation to contact their physician.
 - 3. Employees should not return to work until they have met the criteria to discontinue home isolation per CDC/public health guidance and have consulted with a healthcare provider.
 - 4. the Town of Andes will not require sick employees to provide a negative test result for the disease in question or healthcare provider's note to validate their illness, qualify for sick leave, or return to work; unless there is a recommendation from the CDC/public health officials to do so.

5. CDC criteria for COVID-19 provides that persons exhibiting symptoms may return to work if at least 24 hours have passed since the last instance of fever without the use of fever-reducing medications. If the disease in question is other than COVID-19, CDC and other public guidance shall be referenced.
 6. The Town Supervisor, must be informed in these circumstances and is responsible for ensuring these protocols are followed
- C. If an employee or contractor has tested positive for the communicable disease that is the subject of the public health emergency:
1. Apply the steps identified in item B, above, as applicable.
 2. Areas occupied for prolonged periods of time by the subject employee or contractor will be closed off.
 - a. CDC guidance for COVID-19 indicates that a period of 24 hours is ideally given before cleaning, disinfecting, and reoccupation of those spaces will take place. If this time period is not possible, a period of as long as possible will be given. CDC/public health guidance for the disease in question will be followed.
 - b. Any common areas entered, surfaces touched, or equipment used shall be cleaned and disinfected immediately.
 - c. See the section on Cleaning and Disinfection for additional information on that subject.
 3. Identification of potential employee and contractor exposures will be conducted
 - a. If an employee or contractor is confirmed to have the disease in question, the Town Supervisor or their designee should inform all contacts of their possible exposure. Confidentiality shall be maintained as required by law.
 - b. Apply the steps identified in item A, above, as applicable, for all potentially exposed personnel.
 4. The Town Supervisor, must be notified in these circumstances and is responsible for ensuring these protocols are followed

We recognize there may be nuances or complexities associated with potential exposures, close contacts, symptomatic persons, and those testing positive. We will follow CDC/public health recommendations and requirements and coordinate with our local public health office for additional guidance and support as needed.

Cleaning and Disinfecting

CDC/public health guidelines will be followed for cleaning and disinfection of surfaces/areas. Present guidance for routine cleaning during a public health emergency includes:

1. As possible, employees and contractors will clean their own workspaces in the beginning, middle, and end of their shifts, at a minimum.
 - a. High traffic/high touch areas and areas which are accessible to the public/constituents will be disinfected at least hourly.
 - b. Our cleaning staff, is responsible for cleaning common areas, and the frequency of such will be determined on a case by case basis.
2. Staff tasked with cleaning and disinfecting areas will be issued and required to wear PPE appropriate to the task.
3. Soiled surfaces will be cleaned with soap and water before being disinfected.

4. Surfaces will be disinfected with products that meet EPA criteria for use against the virus in question and which are appropriate for that surface.
5. Staff will follow instructions of cleaning products to ensure safe and effective use of the products.

Employee and Contractor Leave

Public health emergencies are extenuating and unanticipated circumstances in which the Town of Andes is committed to reducing the burden on our employees and contractors. The *Families First Coronavirus Response Act* provided requirements related to the COVID-19 pandemic, which form the policies outlined below. This policy may be altered based upon changes in law or regulation, as applicable.

It is our policy that employees of the Town of Andes will not be charged with leave time for testing. Employees will be provided with up to two weeks (80 hours) of paid sick leave at the employee's regular rate of pay for a period which the employee is unable to work due to quarantine (in accordance with federal, state, or local orders or advice of a healthcare provider), and/or experiencing symptoms and seeking medical diagnosis.

Further, the Town of Andes will provide up to two weeks (80 hours) of paid sick leave at two-thirds the employee's regular rate of pay if the employee is unable to work because of a bona fide need to care for an individual subject to quarantine (pursuant to federal, state, or local orders or advice of a healthcare provider), or to care for a child (under 18 years of age) whose school or child care provider is closed or unavailable for reasons related to the public health emergency, and/or the employee is experiencing a substantially similar condition as specified by the CDC/public health officials. This provision may be modified if an employee is able to effectively work remotely and the need exists for them to do so.

Additionally, the Town of Andes will provide up to an additional 10 weeks of paid expanded family and medical leave at two-thirds of the employee's regular rate of pay where an employee, who has been employed for at least 30 calendar days by the Town of Andes, is unable to work due to a bona fide need for leave to care for a child whose school or child care provider is closed or unavailable for reasons related to the public health emergency. This provision may be modified if an employee is able to effectively work remotely and the need exists for them to do so.

Additional provisions may be enacted based upon need and the guidance and requirements in place by federal and state employment laws, FMLA, executive orders, and other potential sources.

Contractors, either independent or affiliated with a contracted firm, are not classified as employees of the Town of Andes, and as such are not provided with paid leave time by the Town of Andes, unless required by law.

Documentation of Work Hours and Locations

In a public health emergency, it may be necessary to document work hours and locations of each employee and contractor to support contact tracing efforts. Identification of locations shall include on-site work, off-site visits. This information may be used by the Town of Andes to support contact tracing within the organization and may be shared with local public health officials.

All Department Heads will keep accurate records as applicable to this law.

Housing for Essential Employees

There are circumstances within a public health emergency when it may be prudent to have essential employees lodged in such a manner which will help prevent the spread of the subject communicable disease to protect these employees from potential exposures, thus helping to ensure their health and safety and the continuity of the Town of Andes' essential operations.

If such a need arises, hotel rooms are expected to be the most viable option. If hotel rooms are for some reason deemed not practical or ideal, or if there are no hotel rooms available, the Town of Andes will coordinate with Delaware County Emergency Services to help identify and arrange for these housing needs. The Town Supervisor will be responsible for coordinating this.

Bid #1 Poly Pipe-Delivered to Town of Andes Tremperkill Pit

Size	Price per linear foot	Bands Each	In Line Bell
12"	6.70	11.05	6.85
14"			
16" 15"	8.30	18.50	8.68
18"	11.85	31.35	12.35
20"			
24"	17.85	44.60	18.10
26"			
30"	28.30	104.77	29.49
34"			
36"	36.90	144.99	38.40
42"	50.15	212.30	50.70
48"	60.57	248.70	61.89
54"			
60"	107.50	385.20	112.10

COMPANY NAME: CHEMUNG SUPPLY CORP

Bid#1 Arch Pipe-Delivered to Town of Andes Tremperkill Pit

	Size	Gauge	Price per linear foot	Bands Each
12"	14" x 9"	16	12.10	30.00
15"	17" x 13"	16	15.40	38.00
18"	21" x 15"	16	19.25	48.00
24"	28" x 20"	16	26.00	64.00
30"	35" x 24"	14	38.50	95.00
36"	42" x 29"	14	51.25	126.00
42"	49" x 33"	12	77.00	190.00
48"	57" x 38"	12	85.25	210.00
54"	64" x 43"	12	102.25	250.00
60"	66" x 51"	12	158.50	465.00
66"	73" x 55"	12	169.00	495.00
72"	81" x 59"	12	179.50	620.00
84"	95" x 67"	12	200.00	685.00
90"	103" x 71"	12	211.00	725.00
102"	117" x 79"	10	275.00	950.00
108"	128" x 83"	10	290.00	995.00
114"	137" x 87"	10	303.00	1075.00
120"	142" x 91"	10	316.00	1100.00

COMPANY NAME: CHEMUNG SUPPLY CORP

Bid #2 CRUSHED STONE- HAULING ONLY

Material	Price Per Ton
#1	\$ 10.47 per TON
#1 st	\$ 10.47 per TON
#1A's	\$ 10.47 per TON
#1B's	\$ 10.47 per TON

COMPANY NAME: Benster Touching, Inc

Bid #3 Gravel, Sand, Cobbles, Bank Run Sand, Bank Run Gravel, Crusher Run, Stone & Cobbles-FOB

Location: Blodenville, South Kortright & Hobart

Material	Price Per Yard
Bank Run Gravel	4. ⁵⁰
2" Screened Gravel	7. ¹⁰
3/8" Screened Sand	7. ¹⁰
3/4" Crushed Gravel	10. ⁹⁵
2"-6" Cobbles	7. ¹⁰
2" Round Stone	9. ²⁵
Bank Run Sand	5. ⁰⁰
Crusher Run (shall be a material which is a byproduct of secondary crushing operations NYS DOT type 2 with extra dust for good compaction)	18. ⁵⁰

COMPANY NAME: LaFever Sand & Gravel, LLC

Bid #3 Gravel, Sand, Cobbles, Bank Run Sand, Bank Run Gravel, Crusher Run, Stone & Cobbles-FOB

Location: Rowmar Pit, Bloomville

Material	Price Per Yard
Bank Run Gravel	4.60/cy
2" Screened Gravel	8.00/cy
3/8" Screened Sand	7.25/cy
3/4" Crushed Gravel	11.50/cy
2"-6" Cobbles	7.00/cy
2" Round Stone	
Bank Run Sand	
Crusher Run (shall be a material which is a byproduct of secondary crushing operations NYS DOT type 2 with extra dust for good compaction)	

COMPANY NAME: BURTON F. CLARK

Bid #3 Gravel, Sand, Cobbles, Bank Run Sand, Bank Run Gravel, Crusher Run, Stone & Cobbles-FOB

Location: Route 23 Ashland, NY

Material	Price Per Yard
Bank Run Gravel	No Bid
2" Screened Gravel	No Bid
3/8" Screened Sand	No Bid
3/4" Crushed Gravel	No Bid
2"-6" Cobbles	No Bid
2" Round Stone	No Bid
Bank Run Sand	No Bid
Crusher Run (shall be a material which is a byproduct of secondary crushing operations NYS DOT type 2 with extra dust for good compaction)	\$ 12.83 per CY (\$8.25 per ton)

Signature: Bradley E. Bellen
Bradley E. Bellen

Title: Sales Manager
Date: March 3, 2021

COMPANY NAME: Carver Sand & Gravel LLC

Bid #4 SEASONAL MOWING AT SHA VERTOWN CEMETERY, ANDES RURAL
CEMETERY AND ANDES TRANSFER STATION

4410⁰⁰/₂₀₀ Season

COMPANY NAME: Tri Town and Day Lily Farm Inc.

February 26, 2021
PO Box 212
Andes, New York 13731

Andes Town Clerk
115 Delaware Avenue
PO Box 125
Andes, New York 13731

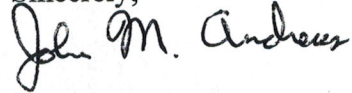
Andes Town Clerk:

**Bid # 5 – Seasonal Mowing at Andes Water Reservoir, Andes Town Hall, Bohlman Park,
and Andes Old Highway Garage (as needed).**

\$1000.00 for the season.

Enclosed is proof of insurance. On the renewal date of April 26, 2021 an updated proof of insurance will be provided to Town Clerk, if bid is accepted.

Sincerely,

A handwritten signature in cursive script that reads "John M. Andrews".

John M. Andrews

Mountain View Property Management &
 Landscaping
 Ryan Fleischman
 288 Walley Road Franklin, NY 13775
 (631)559-8008
 mvpmlandscaping@gmail.com

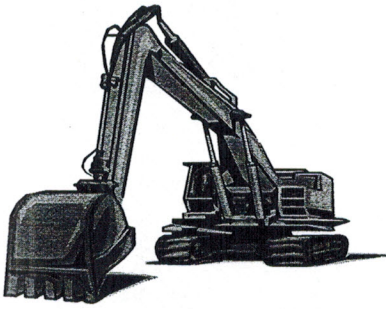
BID

Town of Andes
 115 Delaware Ave. Andes NY, 13731
 PO Box 125

Bid # 0000003

Bid Date 03/02/2021

Item	Description	Unit Price	Quantity	Amount
Service	Delinquent Mowing in Hamlet: When Requested Mowing Maintenance	40.00	1.00	40.00
<p>NOTES: Mowing maintenance will be provided ONLY when instructed by the Supervisor or Code Enforcement Officer. Mowing maintenance includes weed whacking and grass blowing of walkways/sidewalks as needed.</p> <p>Mowing price is determined by the estimated lot size that is requested to be mowed. (Average Price \$40).</p> <p>Lot Size Prices: 1/4 Acre: \$25 1/2 Acre: \$40 1 Acre: \$80</p>				
				Subtotal 40.00
				Total 40.00
				Amount Paid 0.00
				Bid \$40.00



LaFever Excavating, Inc.
3135 County Highway 6
Bovina Center, NY 13740

Ph: 607-832-4240

March 1, 2021

John Bouton
Highway Superintendent
Town of Andes

P 845-676-4781
F 845-676-3914

We hereby submit specifications and proposal for the rental of an excavator equal to a 220 with operator including hauling of said excavator to include the following features and price.

7.) Excavator with thumb equal to a 220 with operator

\$ 1,800.00 per day up to 8 hours including hauling.

This proposal amount is figured without adding any N.Y. State Sales Tax. A copy of your tax-exempt form will eliminate any N.Y. State Sales Tax.

We **Propose** hereby to furnish equipment and operator —complete in accordance with above specifications, for the sum of: **ONE THOUSAND EIGHT HUNDRED 00/100 (\$1,800.00) PER DAY FOR UP TO 8 HOURS PER DAY INCLUDING HAULING.**

#9

Equipment Description	Price Per Month
Equal to a 220 Excavator with Thumb	\$2,400.00 Total monthly
Equal to a 160 Excavator with Thumb	\$5,700.00 Total cost
Equal to a 662B Grader	\$5,800.00 Total cost
Equal to a 310 4-Wheel Drive Backhoe	\$3,500.00 Total cost
Equal to a 624G Loader	\$5,600.00 Total cost
Tractor with Grass Head Mower, minimum 17' boom with minimum 48" flail and/or a 50" rotary cutting head	N/A
Chipper that will take up to 12" wood	\$4,600.00 Total cost

Company/Name: A. MONTANO CO., INC.

*Hauling MUST be included in your monthly rate, as a flat rate! Hourly rates will not be accepted! Hauling will include delivery to and pick up from the Town of Andes.



Chris Eaton
Northern NY Region Sales
Cell: (845) 399-3613
Email: chris@amontanoco.com









571 Route 212 Office (845)247-0206

CEDARWOOD ENVIRONMENTAL SERVICES

8-12 Dietz Street, Suite 303, Oneonta NY 13820 • Phone 607-441-3246 • FAX 607-441-3251

**TOWN OF ANDES, NY
TOWN BOARD MEETING
REPORT BY CEDARWOOD ENVIRONMENTAL SERVICES
March 3, 2021**

1. Water System

Daily usage of treated water from the water system averaged 26,800 gallons per day for the month of February 2021..

2. Plant Purchases

Purchased filters from Mountain Filtration Systems at a cost of \$1533.33.

3. O&M

Changed some filters in February 2021.

4. Equipment

5. Distribution System

6. Library Well

Ran well on February 17, 2021.

CEDARWOOD ENVIRONMENTAL SERVICES

8-12 Dietz Street, Suite 303, Oneonta NY 13820 • Phone 607-441-3246 • FAX 607-441-3251

**TOWN OF ANDES, NY
TOWN BOARD MEETING
REPORT BY CEDARWOOD ENVIRONMENTAL SERVICES
March 3, 2021**

1. WWTP Plant

Plant effluent flow averaged 39,000 gallons per day for the month of February 2021.

2. SPDES Compliance/NYSDEC, NYCDEP

The plant discharges treated effluent to the Tremper Kill Brook. The WWTP was in compliance for February 2021.

3. Collection System.

4. Plant Purchases.

Purchased magnetic stirrer for the lab from USA Bluebook at a cost of \$199.87.

5. Plant O&M

All running well.

6. Plant Equipment

7. Gladstone Hollow Septic System