

**TOWN CLERK MONTHLY REPORT
TOWN OF ANDES**

DECALS:

Total for DEC. 2004	\$ 37.00	
DECALS swipe	34.96	
To Supv.	2.04	Ck.#125
Balance	.00	

Dog licenses	7.95	
Marriage licenses	.00	
Clerk fees { other }	10.00	
Other permits	.00	
Building permits & renewals { NONE HANDED IN }	.00	
Other unclassified revenues	110.00	

Total to Supervisor	\$ 127.95	
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To Supv.	\$ 127.95	Ck.#104
To Co. Trea. { Dog licenses }	7.05	Ck.#103
To Ag & Markets { Spay/neuter program }	.00	Ck.#
To State Health Dept. { Marriage licenses }	.00	Ck.#

TOTAL	\$ 135.00	
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Total in Town Clerk checking	\$135.00	
Total paid out for Dec. 2004	135.00	
Balance	.00	

**Janis L. Jacques
Town Clerk**

DATE: Dec. 30 , 2004

State of New York
 DEPARTMENT OF AGRICULTURE AND MARKETS
 DOG LICENSING UNIT
 I Winners Circle
 Albany, New York 12235

DOG LICENSING MONTHLY REPORT

Submit by the 5th of the month covering ONLY activities of preceding month.

WHITE: To county financial officer with check.
 YELLOW: To Department of Agriculture and Markets.
 PINK: Your file copy for audit.

Month Reported <i>December</i>	Year <i>2004</i>
County <i>Schoharie</i>	Co. Code <i>12</i>
Town, City, Village	T.C.V. Code <i>011</i>
Prepared By <i>Janis Jacques</i>	Title <i>Town Clerk</i>
Date Submitted Month: <i>12</i> Day: <i>30</i> Year: <i>04</i>	

Check box if no licenses issued and submit as directed. Check box if corrected report. Date original submitted _____

1. Original I.D. Dog License Numbers Used. List below numbers used during month reported (if additional space is required, please use back.) (Include void numbers.)

QUANTITY USED TOTALS

No.

--	--	--	--	--	--	--	--	--	--

 - to

--	--	--	--	--	--	--	--	--	--

 - (inc.) _____

No.

--	--	--	--	--	--	--	--	--	--

 - to

--	--	--	--	--	--	--	--	--	--

 - (inc.) _____

Line 1 _____

2. Original Purebred License Numbers Only Used: (Include void numbers.)

No. PB

--	--	--	--	--	--

 to PB

--	--	--	--	--	--

 (inc.) _____

Line 2 _____

3. Renewals and Transfer To New Owner License Numbers Used. List below numbers used for dog license and Purebred License renewals and transfer to new owners of dogs having Permanent I. D. Nos. (If additional space required, please use back.) (Include void numbers.)

QUANTITY USED

No. R

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 - to

--	--	--	--	--	--	--	--	--	--

 - (inc.) _____

No. R

--	--	--	--	--	--	--	--	--	--

 - to

--	--	--	--	--	--	--	--	--	--

 - (inc.) _____

Line 3 _____

4. Total of Lines 1, 2 and 3: (Total Line 4 should equal Line 13A.) Line 4 _____

LICENSE TYPES AND FEES COLLECTED	Column A		Column B Statutory Base Fees	Column C		Column F Unspayed/Unneutered Six months of age or older
	No. of Each Type Total	Unspay/ unneuter		Local	Additional Fees	
5. Spayed and Neutered Dogs	6	<input checked="" type="checkbox"/>	\$2.50 ea. = \$ 15.00	\$	ea. = \$	NO FEE
6. Unspayed and Unneutered Dogs			\$7.50 ea. = \$	\$	ea. = \$	\$3.00 ea. = \$
7. Exempt - Seeing Eye, War, Police Work Dogs		<input checked="" type="checkbox"/>	NO FEE		NO FEE	NO FEE
8. Void Validation Stickers (Green and Red)		<input checked="" type="checkbox"/>	NO FEE		NO FEE	NO FEE
9. Purebred License (1-10 dogs)			\$25. ea. = \$	\$	ea. = \$	\$3.00 per dog = \$
10. Purebred License (11-25 dogs)			\$50. ea. = \$	\$	ea. = \$	\$3.00 per dog = \$
11. Purebred License (26+ dogs)			\$100. ea. = \$	\$	ea. = \$	\$3.00 per dog = \$
12. Void Purebred Licenses		<input checked="" type="checkbox"/>	NO FEE		NO FEE	NO FEE
13. TOTALS (Line 13, Col. A should equal Line 4)			\$ - 00	\$		\$

REPLACEMENT AND PUREBRED TAG ORDERS PROCESSED	Column D No. of Each Type	Column E Tag Fees
14. Replacement Tags		
15. Purebred Tags		
16. TOTALS		

DISBURSEMENTS		
17. 83.08% of Line 13, Col. B \$ <u>17.95</u>	20. 16.92% of line 13, Col. B \$ <u>17.05</u>	23. 100% of Line 13, Col. F \$ <u>0.00</u>
18. 100% of Line 13, Col. C \$ _____	21. 100% of Line 16, Col. E \$ _____	
19. TOTAL \$ <u>17.95</u>	22. TOTAL \$ <u>17.05</u>	

(Send this amount to T.C.V. Financial Officer) (Send this amount to County Financial Officer) (Send this amount to NYS Dept. of Ag. and Markets)

SEE INSTRUCTIONS AT BOTTOM OF PAGE

Report for the month of
December 2004

City or Town of Andes

County of Delaware

DEP. NO. _____

\$ _____

CHECK # _____

DO NOT WRITE IN ABOVE SPACE

Pursuant to the provisions of Section 15 of the Domestic Relations Law, as last amended by Chapter 62 of the Laws of 2003, I herewith transmit to the State Commissioner of Health a fee of twenty-two dollars and fifty cents for each marriage license issued by me during the month covered by this report.

Licenses were numbered from _____ NONE _____ inclusive.

(If ONE license was issued place number in first space only!) (If NO licenses were issued write "NONE" in above space.)

Make remittance by CHECK or MONEY ORDER payable to the State Department of Health DO NOT SEND CASH Amount of remittance with this report \$ <u>0</u>	Name of City or Town Clerk (Please print) <u>Janis L. Jacques</u>	
	Signature of City or Town Clerk <u>Janis L. Jacques</u>	Date <u>1/3/05</u>
	Mailing Address <u>PO Box 125</u>	
	<u>Andes, NY</u> Zip <u>13731</u>	
	E-mail address _____	Phone _____

INSTRUCTIONS

THIS MONTHLY REPORT OF MARRIAGE LICENSES ISSUED MUST BE TRANSMITTED TO THE STATE DEPARTMENT OF HEALTH AT THE ABOVE ADDRESS FOR EACH MONTH regardless of whether or not any licenses were issued. If no licenses were issued, indicate NONE in the space provided for license numbers.

The issuance of a marriage license makes you responsible for the remittance fee of \$22.50, regardless of whether or not the marriage ceremony is ever performed.

Marriage licenses must be numbered and reported consecutively throughout the year starting with number 1 at the beginning of EACH calendar year.

Pursuant to the authority of Section 19 of the New York State Domestic Relations Law, the Commissioner of Health has directed that this report, together with any fee, must be transmitted to the State Department of Health by the 15th of the month following the month which the report covers.

New York State Domestic Relations Law Section 22 provides that any Town or City Clerk who violates or fails to comply with any of the above mentioned reporting or filing requirements, shall be deemed guilty of a misdemeanor and shall pay a fine not exceeding the sum of one hundred dollars on a conviction thereof.