

**Town of Andes
Organizational Meeting
January 4th, 2022 6:00PM
Andes Town Hall**

Present:

Councilman Thomas Hall
Councilman Ritchie Gabriel
Town Clerk Kimberly Tosi
Code Enforcement Officer Alfred Mohr

Councilman Shayne Moshier
Supervisor Wayland 'Bud' Gladstone
Highway Superintendent John Bouton

Present (via Zoom):

Councilman Dale Cole

Others:

Eric Van Benschoten

Others (via Zoom):

Lillian Browne-The Reporter
Adam Rabinovitch

Vinnie Comperatore
Peter Calvert-Andes Gazette

Call to Order:

The meeting was called to order by Supervisor Gladstone at 6:01PM

Pledge:

The pledge of allegiance was led and recited by Councilman Hall

Oaths of Office:

Oaths were administered for Alfred Mohr-CEO/Building Inspector/Fire Inspector, John Bouton-Highway Superintendent, Eric Van Benschoten-Zoning Board of Appeals Member and Board of Assessment Review, Wayland Gladstone- Supervisor, Ritchie Gabriel-Councilman, and Shayne Moshier-Deputy Supervisor.

Motions:

Motion to appoint Wayland 'Bud' Gladstone Chairman of the Board, made by Councilman Moshier, Seconded by Councilman Hall. All in favor, Motion carried.

Resolutions:

Resolution #1 of 2022 Organizational Resolution

#1 Town of Andes Planning Board Member

Harland Dye to be appointed Planning Board Member

Term Expires: December 31, 2025

Frank Winkler to be appointed Planning Board Member

Term Expires: December 31, 2026

#2 _____ to be appointed Planning Board Chairman

Term Expires December 31, 2022---***Will appoint at February Meeting***

#3 Town of Andes Zoning Board of Appeals

Eric Van Benschten re-appointed Member of the ZBA

Term Expires: December 31, 2026

_____ be appointed Member of the ZBA

Term Expires: December 31, 2023---***Seeking a new member***

#4 Pool Director

Rachel Andrews be re-appointed Director of the Andes Pool

Term Expires: December 31, 2022

#5 Town of Andes Monthly Meetings for the Town Board

Monthly meetings of the Andes Town Board will be held on the following days and times, unless otherwise posted:

February 8th 6:00PM

March 8th 6:00PM

April 12th 7:00PM

May 10th 7:00PM

June 14th 7:00PM

July 12th 7:00PM

August 9th 7:00PM

September 13th 7:00PM

October 11th 7:00PM

November 10th 7:00PM

December 13th 6:00PM

#6 Monthly Meetings for the Town of Andes Planning Board

Monthly meetings for the Town of Andes Planning Board will be held on the second Monday of each month at 7:30PM at the Town Hall.

#7 Monthly Meetings for the Town of Andes Zoning Board of Appeals

Monthly meetings for the Town of Andes Zoning Board of Appeals will be held on the fourth Monday of the month when needed at 7:00PM at the Town Hall.

#8 Depositories of Funds

Wayne Bank-Andes, NBT- Norwich, National Bank of Delhi are appointed as Town of Andes depositories of funds

#9 Authorization to Pay Vouchers in Advance of Audit

Town of Andes Supervisor Wayland 'Bud' Gladstone be authorized to pay in advance of audit, utilities, election and primary, postal, insurance and retirement and any other bills deemed to be a savings to the Town

#10 Mileage Reimbursement

Mileage Reimbursement for the Town of Andes is \$0.55 per mile

#11 Procurement Policy/Investment Policy/Standards for Officer and Employees Policy/ Drug and Alcohol Testing Policy/Highway Policy/ADA Compliance Policy/Sexual Harassment Prevention Policy and Workplace Violence Protection Policy

The above named policies are in effect and on file in the Town Clerk's Office

#12 Annual Accounting

Annual Accounting for the Town of Andes Supervisor, Justices, Tax Collector, and Town Clerk will take place at the Town Hall on February 8th, 2022 immediately following the board meeting.

#13 Official Newspaper

The Reporter will be the official newspaper for the Town of Andes

#14 Transfer Station/Town Hall/Justice Court Committee

Councilman Moshier, Councilman Hall, and Councilman Cole

#15 Highway Committee

Supervisor Gladstone-Co-chair, Councilman Moshier-Co-chair, Councilman Gabriel

#16 Pool Committee

Councilman Gabriel-Chairman, Councilman Cole, Supervisor Gladstone

#17 Construction Committee (including cell towers)

Supervisor Gladstone and Councilman Moshier

#18 Economic Development Committee

Councilman Hall, Councilman Moshier, Councilman Cole

#19 Flood Commission

Councilman Moshier-Chairman and Supervisor Gladstone-member

#20 Recreational Committee

Councilman Cole, Councilman Moshier, Councilman Hall

#21 Petty Cash

Petty Cash is as follows: Justice \$50, Town Clerk \$15, Tax Collector \$25 Carried Forward

#22 District Meetings

All Town of Andes District Meetings will take place directly after the monthly town board meetings until further notice.

#23 Delegate to Association of Towns Meetings

Any Town of Andes elected official is authorized to attend any Association of Towns meetings

#24 Salaries and Wages

Are as per the 2022 budget

#25 Health Officer

Dr. Michael Freeman be re-appointed Health Officer for the Town of Andes

Term Expires: December 31, 2022

#26 Deputy Supervisor

Shayne Moshier be re-appointed Deputy Supervisor

Term Expires: December 31, 2023

#27 Deputy Highway Superintendent

Roger Robson be re-appointed Deputy Highway Superintendent

Term Expires: December 31, 2023

#28 Building Inspector/Code Enforcement Officer/Fire Inspector

Alfred Mohr be reappointed Building Inspector/Code Enforcement Officer/Fire Inspector

Term Expires: December 31, 2022

#29 Scenic Byway Committee

Cyndi Wright be appointed a Scenic Byway Committee Member to represent the Town of Andes at the committee's monthly meetings.

Term Expires: December 31, 2023

Resolution #1 of 2022

Be it resolved by the Town Board of Andes that Organizational Resolution items #1-29 are hereby approved.

Proposed by: Councilman Hall
Seconded by: Councilman Gabriel

Roll Call:

Councilman Gabriel---Aye
Councilman Cole---Aye
Councilman Hall---Aye
Councilman Moshier---Aye
Supervisor Gladstone---Aye

**Town of Andes
Regular Meeting
January 4th, 2021 6:00PM
Andes Town Hall**

Approval of Minutes:

Motion to approve the December Regular Meeting Minutes, made by Councilman Gabriel,
Seconded by Councilman Moshier. All in favor, Motion carried.

Privilege of the Floor:

N/A

Reports:

Supervisor's Report

Date Ck Rec'd	Check Details	Amount
12/7/21	Kimberly Tosi-Town Clerk	\$3,665.00
12/7/21	Kimberly Tosi-DECALS	\$36.93
12/10/21	William Day-Transfer Station Fine	\$100.00
12/17/21	Justice Thomas Joyce	\$1,064.00
12/17/21	Justice Nicholas Burton	\$636.00
12/17/21	NYC DEP-1 st Q 2022 WWTP	\$109,612.10
12/17/21	NYS Comptroller-JCAP	\$7,937.00
12/28/21	MARK Project-Main St. Grant	\$8,057.00
12/28/21	Amazon-Overpayment	\$38.13

*I've reached out to three different gas companies to see if they would be interested in putting in a gas station in town, because of limited sales, it might be difficult.

*I received notice from Katie of the MARK Project that the reimbursement of the clock purchase was approved. The Town will not receive the money until installation, which as of now will be the spring. Also, Katie mentioned that for Main Street Grant Project, approximately \$150,000

has been spent on projects in Andes in 2021. She would like to know what other projects we have in mind for further grant funding.

*On Christmas Eve we had a manhole cover issue. NYS DOT plated the area, Delaware Bulldozing has been notified and the WWTP will coordinate with them on fixing the issue.

*As per our discussion at the December Town Board Meeting, Kim has emailed the local law to NYS DOT rep, Scott Norwalk for their review and sign postings in regards to the overnight parking in the hamlet.

*Tonight we have a resolution for the All-Hazard Mitigation Plan up for approval. All town's need to adopt this plan as it is a critical step in protecting our community and its assets. The adopted County All-Hazard Mitigation plan is one of the criteria for being able to receive federal funding in the event of a natural disaster.

Respectfully Submitted,
Bud Gladstone, Supervisor

Highway Report
(attached)

CEO/Building Inspector Report

CEO Mohr presented an oral report to the board. For the month 14 inspections were completed, 7 renewals issued, 6 new permits, 2 violations, and 10 municipal searches completed.

*Discussion took place regarding on going property maintenance violations. Continuing to work with the Town Court to establish enforcement.

Old Business:

*CTC Application and implementation- Application has been developed. Will be posted to the website and notification on Facebook and email.

*Transient Rental Local Law status- Will be reviewed again in March.

New Business:

N/A

Town Calendar:

January

Date	Item	Department
1/4	2021 Organizational Meeting and January Town Board Meeting 6:00PM	Town Board
1/4	Annual Appointments Boards and Committees	Supervisor
1/4	Review of Policies	Town Board
1/10	Planning Board Meeting 7:30PM	Planning
1/17	Town Hall Closed MLK Jr. Day	Building, Assessor, and Town Clerk
1/24	Zoning Board Meeting (if needed) 7:00PM	Zoning

February

Date	Item	Department
2/1	Late Fees Applied to Delinquent Water & Sewer Bills	District Clerk
2/8	Establishment of 2021 Spring Bids for approval at February Meeting	Highway Superintendent/ Town Clerk
2/8	Town Board Meeting 6:00PM	Town Board
2/8	Annual Accounting	Tax Collector, Town Clerk, Supervisor's Bookkeeper, and Justices
2/10	April Water Bills Mailed	District Clerk
2/14	Planning Board Meeting 7:30PM	Planning
2/21	Town Hall Closed President's Day	Building, Assessor, and Town Clerk
2/28	Zoning Board Meeting (if needed) 7:00PM	Zoning

March

Date	Item	Department
3/3	2021 Spring Bids Due 10:00AM	Highway Superintendent/ Town Clerk
3/3	2021 Spring Bid Opening 10:00AM	Town Clerk/Supervisor
3/8	Town Board Meeting 7:00PM	Town Board
3/14	Planning Board Meeting 7:30PM	Planning
3/28	Zoning Board Meeting (if needed) 7:00PM	Zoning

Motions:

Motion to approve the December Supervisor's Financial Report, made by Councilman Moshier, Seconded by Councilman Hall. All in favor, Motion carried.

Resolutions:

Resolution 2 of 2022 Adoption of the Delaware County Multi-Jurisdictional All-Hazards Mitigation Plan Update

WHEREAS, Delaware County, with the assistance of the Albany Visualization and Information Lab (AVAIL), has gathered information and prepared the Delaware County Multi-Jurisdictional All-Hazards Mitigation Plan; and

WHEREAS, the Delaware County Board of Supervisors determined in Resolution 107 of 2003 that a multi-jurisdictional All-Hazards Mitigation Plan representing all the towns and villages in Delaware County would be more efficient to produce than each community drafting and adopting its own; and

WHEREAS, the Delaware County Multi-Jurisdictional All-Hazards Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, Delaware County is a local unit of government that has afforded the citizens and opportunity to comment and provide input on the Plan and the actions in the Plan; and

WHEREAS, Delaware County and the Town of Andes have reviewed the Plan and affirm that the Plan will be updated no less than every five years;

NOW THEREFORE BE IT RESOLVED by the Town of Andes Town Board that the Town of Andes adopts the Delaware County Multi-Jurisdictional All-Hazards Mitigation Plan as this jurisdictions Natural Hazard Mitigation plan, and resolves to execute the actions in the Plan.

Proposed by: Councilman Moshier

Seconded by: Councilman Cole

Roll Call:

Councilman Moshier---Aye

Councilman Cole---Aye

Councilman Gabriel---Aye

Councilman Hall---Aye

Supervisor Gladstone---Aye

Resolution 3 of 2022 Central Catskill Trail Association, Inc. Fireworks Permit

WHEREAS, the Central Catskill Trail Association, Inc. will be holding an event on Saturday, January 29th, 2022, at Bobcat Ski Center, Gladstone Hollow Road, Andes, NY and

WHEREAS, the Central Catskill Trail Association, Inc. has contracted with American Fireworks Display, LLC to conduct a firework display on Saturday, January 29th, 2022, and

NOW THEREFORE BE IT RESOLVED the Town Board authorizes Town Clerk Kimberly Tosi to sign the Fireworks Permit, contingent upon the review and approval by the Attorney of the Town, permitting the fireworks display per the agreement between and by the Central Catskill Trail Association, Inc. and American Fireworks Display, LLC. to be held on Saturday, January 29th, 2022.

Proposed by: Councilman Gabriel

Seconded by: Councilman Hall

Roll Call:

Councilman Moshier---Aye

Councilman Cole---Aye

Councilman Hall---Aye

Councilman Gabriel---Aye
Supervisor Gladstone---Aye

****Bid Opening****

One bid received from Bengal Motors in Kingston for a Ram 5500, however the truck has already been sold since its submittal.

Motion to reject the bid, made by Councilman Moshier, Seconded by Councilman Hall. All in favor, Motion carried.

Approval of Bills:

Motion to amend the December Warrants to reflect the following:

APPROVED 12/14/21: General Warrants #336- totaling \$14,881.31

AMENDED: General Warrants #336-373 totaling \$14,132.94

APPROVED 12/14/21: Highway Warrants #292- totaling \$115,625.62

AMENDED: Highway Warrants #292-340 totaling \$115,625.62

APPROVED 12/14/21: WWTP Warrants #137- totaling \$67,745.70

AMENDED: WWTP Warrants #137-158 totaling \$67,745.70

APPROVED 12/14/21: Water Warrants #61- totaling \$11,624.93

AMENDED: Water Warrants #61-70 totaling \$11,624.93, made by Councilman Moshier, Seconded by Councilman Cole. All in favor, Motion carried.

Motion to approve Encumbered General Warrants #373-390 totaling \$43,979.98

Encumbered Highway Warrants #341-365 totaling \$76,270.55

Encumbered WWTP Warrants #159-164 totaling \$27,540.56

Encumbered Water Warrants #71-72 totaling \$1,436.09

January General Warrants #1-6 totaling \$7,870.01

January Highway Warrants #1-2 totaling \$7,462.90

January WWTP Warrants #1-2 totaling \$895.98

January Water Warrants #1 totaling \$7,790.00, made by Councilman Hall, Seconded by Councilman Gabriel. All in favor, Motion carried.

Districts:

N/A

Public Comment/Questions:

N/A

Adjourn:

Motion to adjourn made by Councilman Moshier, Seconded by Councilman Hall. All in favor, 6:44PM.

January Highway Report

November we got ready for winter trucks serviced set up equipment rounded up and put away.

The 28th we started to plow and sand did that until Dec 2nd

Dec 3 checked trucks over made repairs.

Dec 6th and 7th high winds cut trees and check roads

Dec 8th 9th plow sand

Dec 10 tree cutting brush chipping

Dec 13 brush cutting clean up

Dec 14th 15th Bush hill brush clean up. Fix Tuttle rd. Murphy hill. Todd from tanks plus came to repair fuel master system. Ran off reports.

Dec 16th 17th brush cutting Finkle rd. load trucks with sand

Dec 19th called in Brian to sand Beech hill and Barkaboon rd.

Dec 20th shop and cut tree out sent employee for covid check came back negative on the 22nd

Dec 21st cut trees work on 04 international, fix wash by Jobman's on Buzzy Hollow.

Dec 22nd Ice all trucks out

Dec 23rd plow and sand

Dec 24 plow and sand

Dec 25th sand all the roads 430 am call in time

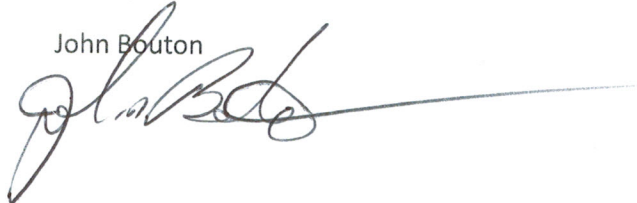
Dec 27 shop check roads

Dec 28th 29th plow and sand in at 5 am

Dec 30th shop

Respectfully submitted

John Bouton

A handwritten signature in black ink, appearing to read 'John Bouton', with a long horizontal line extending to the right.