

**Town of Andes**  
**Organizational Meeting**  
**January 2<sup>nd</sup>, 2024 6:00PM**  
**Andes Town Hall**

**Present:**

Councilman Thomas Hall  
Supervisor Wayland 'Bud' Gladstone  
Highway Superintendent John Bouton

Councilman Ritchie Gabriel  
Councilman Dale Cole  
Town Clerk Carol Ames  
Councilman Jason Mondore

**Others and via Zoom:**

Lillian Browne  
Buffy Calvert  
Cyndi Wright  
Peter Ames

Mark Pezzatti  
Ann-Lynn Nelson- T-Mobile  
Sherry Mohr  
Lester Bourke

**Call to Order:**

The meeting was called to order at 6:10PM

**Pledge:**

The pledge of allegiance was led and recited by Supervisor Gladstone

**Oath of Office:**

Oaths offices were performed for Town Clerk Carol Ames, Councilman Thomas Hall, Councilman Jason Mondore, Supervisor Wayland Gladstone and Highway Superintendent John Bouton

**Approval of the Minutes:**

Motion to approve the December 2023 Regular Meeting minutes:

Made by Councilman Hall

Seconded by Councilman Gabriel

All in favor

Motion carried.

**Privilege of the Floor:**

Ann-Lynn Nelson speaking about installing a T-Mobile cell communications tower in Andes: There is a tower that belongs to the County which was being considered to be used as a cell tower. The tower is near the old Bobcat Ski Center. T-Mobile frequency band at this height would not be an improvement as it would not cover enough area. At this time it is advised to find other locations for a tower that T-Mobile can share with their carriers. The idea of using a "monopole" was suggested, however this does not have the ability to support multiple carriers. Multiple carriers may be a smart choice for Andes. This happens when multiple carriers rent

space on the same tower. The Bobcat Tower is not a good location for this. An appointment needs to be made for a T-Mobile representative to look at potential sites. Cyndi Wright asked if there are extenders that could help with this issue. Ann-Lynn Nelson answered that there are, however, they would not be strong enough to cover the whole town

**Resolutions:**

Resolution 1 of 2024 Organizational Resolution

#1 Town of Andes Planning Board Member

Eric Van Benschoten

Term Expires: December 31, 2024

#2 Town of Andes Zoning Board of Appeals

Robert Abbate be re-appointed Chairman of the ZBA

Term Expires: December 31, 2025

#3 Pool Director

Rachel Andrews be re-appointed Director of the Andes Pool

Term Expires: December 31, 2024

#4 Town of Andes Monthly Meetings for the Town Board

Monthly meetings of the Andes Town Board will be held on the second Tuesday of each month at the Town Hall unless otherwise posted. In December, January, February, and March meetings will begin at 6:00PM. The remainder of the year the meetings will begin at 7:00PM

#5 Monthly Meetings for the Town of Andes Planning Board

Monthly meetings for the Town of Andes Planning Board will be held on the second Monday of each month. In December, January, February, and March meetings will begin at 6:00PM. The remainder of the year the meetings will begin at 7:00PM

#6 Monthly Meetings for the Town of Andes Zoning Board of Appeals

Monthly meetings for the Town of Andes Zoning Board of Appeals will be held on the fourth Monday of the month when needed at 7:00PM at the Town Hall.

#7 Depositories of Funds

Wayne Bank-Andes and NBT- Norwich are appointed as Town of Andes depositories of funds.

#8 Authorization to Pay Vouchers in Advance of Audit

Town of Andes Supervisor Wayland 'Bud' Gladstone be authorized to pay in advance of audit, utilities, election and primary, postal, insurance and retirement and any other bills deemed to be a savings to the Town.

#9 Mileage Reimbursement

Mileage Reimbursement for the Town of Andes is \$0.67 per mile.

#10 Procurement Policy/Investment Policy/Standards for Officer and Employees Policy/ Drug and Alcohol Testing Policy/Highway Policy/ADA Compliance Policy/Sexual Harassment Prevention Policy and Workplace Violence Protection Policy

The above-named policies are in effect and on file in the Town Clerk's Office

#11 Annual Accounting

Annual Accounting for the Town of Andes Supervisor, Justices, Tax Collector, and Town Clerk will take place at the Town Hall on February 13<sup>th</sup>, 2024, immediately following the board meeting.

#12 Official Newspaper

The Reporter will be the official newspaper for the Town of Andes

#13 Transfer Station/Town Hall/Justice Court Committee

Councilman Mondore, Councilman Hall, and Councilman Cole

#14 Highway Committee

Supervisor Gladstone-Co-chair, Councilman Gabriel

#15 Pool Committee

Councilman Gabriel-Chairman, Supervisor Gladstone

#16 Construction Committee (including cell towers)

Supervisor Gladstone and Councilman Gabriel

#17 Economic Development Committee

Councilman Hall, Councilman Mondore, Councilman Cole

#18 Recreational Committee

Councilman Cole, Councilman Mondore, Councilman Hall

#19 Petty Cash

Petty Cash is as follows: Justice \$50, Town Clerk \$15, Tax Collector \$25 Carried Forward

#20 District Meetings

All Town of Andes District Meetings will take place directly after the monthly town board meetings until further notice.

#21 Delegate to Association of Towns Meetings

Any Town of Andes elected official is authorized to attend any Association of Towns meetings.

#22 Salaries and Wages  
Are as per the 2024 budget.

#23 Health Officer  
Dr. Michael Freeman be re-appointed Health Officer for the Town of Andes  
Term Expires: December 31, 2024

#24 Deputy Supervisor  
Ritchie Gabriel  
Term Expires: December 31<sup>st</sup>, 2024

#25 Deputy Highway Superintendent  
Roger Robson be reappointed Deputy Highway Superintendent  
Term Expires: December 31<sup>st</sup>, 2024

#26 Building Inspector/ Code Enforcer/ Fire Inspector  
Alfred Mohr be reappointed as Building Inspector/ Code Enforcer/ Fire Inspector  
Term Expires: December 31<sup>st</sup>, 2024

#27 Scenic Byway Committee  
Cyndi Wright be reappointed to represent the Town of Andes at monthly meetings.  
Term Expires: December 31<sup>st</sup> 2024

#28 Dog Officer/ Animal Control Officer  
Jason Mondore to be reappointed as Dog Officer  
Term Expires: December 31<sup>st</sup>, 2025

Resolution 1 of 2024  
Be it resolved by the Town Board of Andes that Organizational Resolution items #1-28 are hereby approved.

Proposed by: Councilman Hall  
Seconded by: Councilman Mondore

Roll Call:  
Councilman Gabriel-- aye  
Councilman Cole-- aye  
Councilman Hall—aye  
Councilman Mondore-- aye  
Supervisor Gladstone-- aye  
All in favor.

Therefore, let it be resolved that items 1-28 have been adopted as resolution 1 of 2024 Organizational Resolution for the Town of Andes.

**Town of Andes  
Regular Meeting  
January 2nd, 2024 6:00PM  
Andes Town Hall**

**Reports:**

January Highway Report  
See Attached

January Code Enforcement/Building Report  
See Attached

Supervisor's Report

<b>Date</b>	<b>Item</b>	<b>Amount</b>
12/19	Justice Tom Joyce	\$1613.00
12/19	Justice Nick Burton	\$308.00

-We were able to close out the Mark Project Grant. The remainder of the funds were used to repaint the town benches. They are in the process of re-installing the benches at this time.

-Councilman Gabriel and I met with Cedarwood Engineering to go over water quality concerns that a resident had. We are waiting for the results of tests from Cedarwood to determine a course of action.

-I spoke with Town Attorney David Merzig regarding Zoning Law with the Zoning Board's suggestion of a moratorium. Mr. Merzig says a 2-year moratorium is too long. 6 months is preferred, but it can be extended to 9 months if needed. Clarity on what constitutes "green space" is also needed.

Buffy Calvert added: The Zoning Board is limited. The town should be involved instead of just a committee.

January

<b>Date</b>	<b>Item</b>	<b>Department</b>
1/1	Town Hall Closed	Building, Assessor, and Town Clerk
1/2	2024 Organizational Meeting and January Town Board Meeting 6:00PM	Town Board
1/2	Annual Appointments Boards and Committees	Supervisor
1/2	Review of Policies	Town Board
1/8	Planning Board Meeting 6PM	Planning
1/15	Town Hall Closed MLK Day	Building, Assessor, and Town Clerk
1/29	Zoning Board Meeting (if needed) 7:00PM	Zoning

February

<b>Date</b>	<b>Item</b>	<b>Department</b>
2/12	Planning Board Meeting 6PM	Planning
2/13	Establishment of 2024 Spring Bids for approval at February Meeting	Highway Superintendent/ Town Clerk
2/13	Town Board Meeting 6:00PM	Town Board
2/13	Annual Accounting	Tax Collector, Town Clerk, Supervisor's Bookkeeper, and Justices
2/19	Town Hall Closed	Building, Assessor, and Town Clerk
2/26	Zoning Board Meeting (if needed) 7:00PM	Zoning

March

<b>Date</b>	<b>Item</b>	<b>Department</b>
3/11	Planning Board Meeting 6PM	Planning
3/6	2024 Spring Bids Due 12:00PM	Highway Superintendent/ Town Clerk
3/12	Town Board Meeting	Town Board
3/25	Zoning Board Meeting (if needed) 7:00PM	Zoning

**Approval of Bills:**

Motion to approve Encumbered General Warrants #289- 299 totaling \$7710.77  
 Encumbered Highway Warrants #307-318 totaling \$20713.74  
 Encumbered WW/P Warrants #143-147 totaling \$26614.42  
 Encumbered Water Warrants #120- 123 totaling \$3157.13

January General Warrants #300- 308 totaling \$8668.73  
January Highway Warrants #319-321 totaling \$10823.24  
January WWTP Warrants # 148 totaling \$850.00  
January Water Warrants (none)

Motion made by Councilman Hall  
Seconded by Councilman Mondore  
All in favor,  
Motion carried.

**Districts:**

Water- no reports received.

Sewer- no reports received.

These will be included in February's reports.

**Public Comment/Questions:**

Councilman Cole asked what was happening with the old Harvest building. There is currently a restaurant called Piazzo using the building temporarily. Could there be a possibility of the restaurant moving in permanently? Supervisor Gladstone said he would contact Glen Neelis of the IDA on this matter.

**Motion to adjourn:**

Made by Councilman Hall  
Seconded by Councilman Mondore  
All in favor  
Meeting adjourned at 7:21 PM

# DEC 23 CODE ENFORCEMENT REPORT

43 CALL CALLS

19 TEXT MESS.

29 OFFICE CALLS

4 IN OFFICE CONFERENCE

3 ON SITE CONFERENCE

10 Building PERMITS ISSUED

3 RENEWS

1 STR RENEW

2 STR PERMITS

4 MUNICIPAL SEARCHES

1 VIOLATION

2 COMPLAINTS

22 INSPECTIONS

3 - C/O ISSUED

5 - C/C ISSUED

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## 2023 REPORT

105 TOTAL PERMITS ISSUED

6 / C/O ISSUED

55 MUNI SEARCHES

18 RENEWS

TOTAL FEES 2023 \$ 33,486.00

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## January Highway Report 2024

December 13<sup>th</sup> Replaced Hub, seal, studs, brakes, rims on #328 09 6x6. Removed radiator on 2015 International.

14<sup>th</sup> Replaced brake can on 2009 4x4 international. Plow and sand all roads.

15<sup>th</sup> replaced radiator in 2015. Checked roads cut branches back from edges of roads.

18<sup>th</sup> Checked roads cut trees and cleaned out culverts.

19<sup>th</sup> plow and sand all roads.

20<sup>th</sup> work on trucks tighten sander chains grease trucks. Clean brush on Barkaboon rd.

21<sup>st</sup> Fix washes on Bullet Hole, Old Gladstone Hollow, Close Hollow. Cut brush off road on Dingle Hill.

22<sup>nd</sup> Fixed water problem on Old Gladstone Hollow.

24<sup>th</sup> plow and sand.

26<sup>th</sup> Fixed Cross Mountain ditches. Worked on Close Hollow ditch. Cut trees on Weaver Hollow and Perch Lake.

27<sup>th</sup> Rain Day worked in shop repaired sander door on 328. Then went to Close Hollow to finish ditch repair. Finished clearing up brush on Perch Lake.

28<sup>th</sup> Checked roads, cut brush.

29<sup>th</sup> Shop, changed tires.

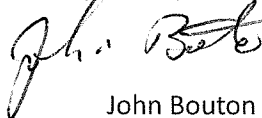
30<sup>th</sup> Roger in at 4am to check roads. Called Dan in to sand roads as needed tops of some roads slippery.

31<sup>st</sup> I checked roads sanded Beech hill and Barkaboon.

January 1<sup>st</sup> called in Dan and Mike to sand as needed.

2<sup>nd</sup> Put up signs on Beech hill. Put tires on rims sweep shop checked Close Hollow. Sent crew out to chip brush on Gulf Brook and Hyzer Hill.

Respectfully submitted.



John Bouton